

# **PLEASE READ BEFORE CONTINUING**

**You are about to complete the**

**2026 - 2027 Meal Plan Agreement**

**You will acknowledge the following:**

- Once you select a Meal Plan and select “Purchase”, your meal plan selection is confirmed and cannot be changed
- Meal plan selections are made for the entire academic year and include both the **Fall 2026** and **Spring 2027** semesters.
- Meal Plans cannot be changed or cancelled in between semesters
- A meal plan selected for the fall semester will be the same in effect for the spring semester.
- The initial meal plan selection can only be upgraded through the upgrade window
- Meal plan changes during the upgrade window can only be made through the “MyHousing” Portal.
- Only meal plans of a higher value than your current meal plan may be chosen during the meal plan upgrade window.
- Online changes to meal plans in the MyHousing Portal will be closed 10 weeks after the start of the semester



## **2026 - 2027 Academic Year** **Meal Plan Agreement**

Springfield College is a 4 Year Residential College. Dining together is one factor that allows students to develop a sense of community. All students who live on campus in traditional residence halls are required to purchase a meal plan. The College currently offers a wide array of dining options that include gluten free, vegan, and allergen-friendly, in addition to other healthy eating choices. The goal of this process is to provide students with the tools they need to actively manage their dietary needs within the residential dining program.

### **Meal Plan Requirements:**

- All Students residing in traditional residence halls (Abbey-Appleton, Alumni, International, Lakeside, Massasoit, and Reed) are required to carry the All Access + 3 Meal Exchanges (ME) or the All Access + 7 Meal Exchanges (ME) meal plan
- Students residing in the Townhouses, Living Center, Senior Suites, or Kakley Graduate Annex are not required to carry a meal plan but may elect any meal plan option
- Students residing in College Owned/Designated Graduate Housing or Commuter students are not required to carry a meal plan but may elect any meal plan option.

### **2026 - 2027** **Meal Plan Options**

Meal Plan Option	Cost Per Semester	Meals Per Week	Meal Exchanges	Dining Dollars	Guest Meals
ALL-Access + 7 ME	\$4,289	Unlimited - 7 Days A Week	7 Per Week	200 Per Semester	3 Per Semester
ALL-Access + 3 ME	\$3,556	Unlimited - 7 Days A Week	3 Per Week	50 Per Semester	3 Per Semester
Weekly 14	\$2,654	14 as Meal Swipes or Meal Exchanges	0	250 Per Semester	3 Per Semester
Weekly 7	\$1,916	7 as Meal Swipes or Meal Exchanges	0	600 Per Semester	3 Per Semester
Block 50	\$937	50 Meals Per Semester *Unused Meal Swipes Expire at the End of the Semester	0	325 Per Semester	3 Per Semester

### **Meal Plan Periods:**

- Fall 2026 Meal Plans begin on Friday, September 4, 2026 and end on Wednesday, December 23, 2026
- Spring 2027 Meal Plans begin on Sunday, January 17, 2027 and end on Tuesday, May 11, 2027
- There is no dining service during periods when the College is closed for a scheduled break (Fall Break, Winter Break, Spring Break), or during the summer term. Please review the College's Academic Calendar for break dates
- There are traditionally three meal periods Monday through Friday (Breakfast, Lunch and Dinner), and two meal periods Saturday and Sunday (Weekend Brunch and Weekend Dinner).
- Expected Meal Period Hours are:
  - Breakfast – 7:00 am to 10:00 am
  - Lunch – 11:00 am to 2:30 pm
  - Dinner – 4:00 pm to 8:30 pm
  - Weekend Brunch – 10:00 am to 2:30 pm
  - Weekend Dinner – 3:30 pm to 8:00 pm
- You are not limited to the number of meals in a day at The Table @ Cheney Hall.
- Dining Hours vary by location. Please consult the Harvest Table website for a complete listing of dining locations and available dining hours.

### **Changes to Meal Plans:**

- Meal plan selections are made for the entire academic year.
- The initial meal plan selection can only be upgraded through the upgrade window
- A meal plan selected in the fall term will be the same in effect for the spring term.
- Meal Plans cannot be changed or cancelled in between semesters
- Meal plan changes during the upgrade window can be made through the "MyHousing" Portal.
- Only plans of a higher value than your current meal plan may be chosen during the meal plan upgrade window.
- Online changes to meal plans in the MyHousing Portal will be closed 10 weeks after the start of the semester.
- The Online Meal Plan Application for Commuters, Graduate Students, and Apartment Students, will close 10 weeks into the Fall semester, and then again 10 weeks into the Spring Semester.

	<b>Meal Plan Upgrade Window</b>	<b>No Changes After</b>
<b>FALL 2026</b>	9/4/2026 through 11/13/2026	11/13/2026
<b>SPRING 2027</b>	1/17/2027 through 3/28/2027	3/28/2027

### **Cancellation of Meal Plan & Refund Policy:**

- Meal Plans may be canceled at any time during the semester if you have fully withdrawn from Springfield College. The last date the plan was used or the withdrawal date, whichever is later, will determine the prorated amount of credit to be issued back to the student.
- Students who submit a request and are approved by the Office of Housing and Residence Life to change from Residential to Commuter Status will continue to keep their assigned meal plan unless a specific request is made in writing to the Office of Housing and Residence Life to lower or cancel the plan. Canceled and lowered plans will be billed at a prorated value
- Refund Policy - Meal Plan refunds will follow the policy outlined on the Springfield College website located on the Student Accounts webpage.
- Meal plan refunds will be prorated based on the later of the official date of notification of withdrawal/leave of absence or the last date of meal plan usage.
- An administrative fee of \$200 will be assessed to the student's account for Meal Plan Cancellations

- Dining Dollars are non-refundable and usage will be billed to the student's account.
- Pride Dollar account balances will first be applied to any outstanding balances due the College, if applicable. Any remaining balance will be processed as a refund to the cardholder.

#### **Fall to Spring Semester Rollover:**

- Prior to the beginning of the Spring semester, all students will be automatically re-enrolled and billed for the same meal plan that was selected for the Fall semester
- Students who are departing the College (whether to study abroad, Approved Internship, Graduation, Leave of Absence, or withdrawal) must cancel their spring semester meal plan in writing to the Housing and Residence Life Office by the start of the Spring semester.
- A student must be enrolled in a Spring Meal Plan in order to have any unused Dining Dollars from the Fall Semester Meal Plan roll over into Spring Semester.
- Unused Meal swipes and/or Dining Dollars from your original meal plan will expire at the conclusion of the academic year and are non transferable and non-refundable.

#### **Room Changes**

- Students who change residence hall rooms from an apartment community to a traditional residence hall (example: from Senior Suites to Alumni), will be assigned one of the required meal plans (All Access + 3 Meal Exchanges (ME)) as part of the room change process. The meal plan will be prorated based on the room change date.
- Students who change residence hall rooms from a traditional residence hall room to an apartment community (example: from Alumni to Senior Suites) will continue to keep their assigned meal plan unless a specific request is made in writing to the Office of Housing and Residence Life to lower or cancel the plan. Canceled and lowered plans will be billed at a prorated value

#### **Use of Your Meal Plan:**

- Students are required to present their Springfield College ID Card to the cashier in order to use their meal plans.
- Students who lost or misplaced their Student ID can purchase a new ID Card at the Technology Service Center located on the first floor of the Learning Commons.
- Meal plans and Student ID Cards are non-transferable and are issued for the sole use of the student to whom they are issued.
- The meal exchanges reset each week on Thursday.
- All plans come with Dining Dollars that roll over to the spring semester (with the renewal of the meal plan for the spring semester) and expire at the end of the academic year.
- Harvest Table Cashiers will notify you when your dining dollars balance drops below \$25.00.

#### **Dining Support - Harvest Table Dietitian**

- Harvest Table employs a registered dietitian nutritionist who is available to consult with students regarding dietary needs, meal planning, and other healthy eating topics
- Information and contact information for the Harvest Table dietitian can be found by visiting the following webpage: <https://dining.springfield.edu/health-wellness>

### **Exemptions and Accommodation Requests**

- Springfield College recognizes the need for reasonable modifications for disabilities on the basis of food allergies, celiac disease, or other disabilities or medical conditions requiring a special diet (collectively, "food allergies"). Students can review the College's [Food Allergy Policy](#) for additional information.
- If you are seeking an accommodation or reasonable modification relating to dining or catering services, including any accommodations related to your Springfield College meal plan, you can initiate that process by completing [Online Student Application](#) through Academic Success Center's Disability and Accessibility Services (DAS) Office.
- Generally, exemption requests for the following reasons will not be considered: financial, vegan/vegetarian/gluten-free diet, work/class/practice schedules, or personal preferences.
- The College, in unique circumstances, may exempt a student from the required meal plan due to their sincerely held religious beliefs. A meal plan exemption will only be granted when Harvest Table cannot meet the religious needs of a student. Please review the [Dining & Catering Accommodations](#) webpage for more information.