

To Our Valued Volunteers,

Alumni Association volunteers are valued members of our Springfield College family. As Springfield College leaders, we ask that you join with the campus community to ensure that Springfield College, in keeping with our Humanics Philosophy and federal law, is a safe and welcoming place for all.

To that end, all volunteers, including but not limited to the Alumni Council, Local Association Committees, Affinity-based Committees and Reunion Class Committees, are asked to affirm in writing their understanding and acceptance of institutional policies related to comportment and culture.

Our attention to these matters is an important aspect of our on-going compliance and educational efforts. Because of our dedication to Humanics, our community is more keenly aware of the impact on our community of language and behavior. Even still, annual affirmations of our commitment are important.

The policies that guide your role as volunteer are the Discrimination/Harassment Policy, the Alcohol Policy, and the Smoke Free Campus Policy. For ease of access, the policies are available at on our website at <https://springfield.edu/volunteer-policies>. Please review them and sign the statement below to indicate your acceptance of their contents. Signed statements are to be returned to the Office of Alumni Relations electronically (a scanned document with an original signature) to [alumni@springfieldcollege.edu](mailto:alumni@springfieldcollege.edu). Volunteers who do not sign and return the acknowledgement below indicating that they have read, understand and are willing to uphold the attached may not be able to remain on their respective committees.

Thank you for your commitment to Springfield College and to ensuring a safe, healthy, and inclusive environment for all.

Sincerely,  
Beth Zapatka  
Vice President for Institutional Advancement

By my signature, I acknowledge that I have read, understand, and agree to the policies and expectations for volunteer conduct at Springfield College.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Class Year(s)