

Process Recording Template for Groups

Process Recordings should be reviewed and discussed by the student and field supervisor in weekly individual supervision. ***Students must complete six process recordings per term, or twelve in total for each internship year. Written feedback*** must be provided by the field supervisor at minimum ***on two of the six process recordings per term/four per internship year*** that are submitted to the faculty advisor via Brightspace. Otherwise, the supervisor may sign in the feedback column indicating that the process recording has been reviewed and discussed.

Do not put any identifying client/patient information in this document.

Add additional pages as needed.

Group Worker/Intern/Springfield College Student: _____

Name of Group: _____

Date of Group: _____

Date of Process Recording: _____

Group Context

Group Description:

Group Purpose and Goals:

Is this a time limited group? How many planned sessions? Frequency?

Session number: _____

Group members present (number of individuals present, using initials or pseudonyms only for confidentiality). Describe or draw seating arrangements if the group is not online.

S.O.D.A. RECORDING

(Summary – Observations – Developmental Stage – Assessment of Practice)

Summary of Group Content

Observations of Group Process:

Norms:

Roles:

Communication patterns:

Group cohesion/attraction/mutual aid:
