



## Aggregate Verification Worksheet (V5) 2025-2026

## Office of Financial Aid

Your 2025-2026 FAFSA was selected for a review process known as verification. This means that you are now required to complete and return this worksheet to Springfield College Office of Financial Aid. We will compare your FAFSA data with the information provided on this worksheet. If there are differences we will update your FAFSA, and if necessary, recalculate your eligibility for federal and institutional aid. If you have any questions, please contact us at 413.748.3108 or via email at [financialaid@springfieldcollege.edu](mailto:financialaid@springfieldcollege.edu).

### SECTION A: Student's Information:

Springfield ID#: \_\_\_\_\_

Student's Last Name First Name M.I.

Student's Date of Birth

Student's Street Address (include apt. number)

Student's Phone Number

City State Zip

Student's Email Address

### SECTION B: Family Size

In the chart below please list the names, ages, and relationships of all household members.

**Dependent students:** (parents' data included on FAFSA): List the people in your parents' household including:

- Yourself, even if you don't live with your parents;
- Your parents (including step-parent);
- Your parents' other dependent children if your parents will provide more than half of their support from July 1, 2025 through June 30, 2026 or if they would be required to give parental information when applying for federal student aid;
- Other people if they now live with your parents and your parents provide more than half of their support and will continue to provide more than half of their support through June 30, 2026.

**Independent students:** (parents' data not included on FAFSA): List the people in your household including:

- Yourself;
- Your spouse, if married;
- Your children, if you provide more than half of their support between July 1, 2025 through June 30, 2026;
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2025 through June 30, 2026.

Full Name	Age	Relationship
		SELF

Student's Name: \_\_\_\_\_

Springfield ID#: \_\_\_\_\_

## SECTION C: Verification of 2023 Income

Student's marital status: \_\_\_\_ Single \_\_\_\_ Married \_\_\_\_ Separated

### **Student Tax Information:**

1. If you filed a 2023 IRS income tax return, the best way to verify income is to request it through the Future Act Direct Data Exchange (FA-DDX) on your 2025-26 FAFSA. Or you may need to request the IRS tax transcript by visiting their website (www.irs.gov). You will then need to upload the transcript to Springfield College on My Financial Aid.

☐ 1A: I filed a 2023 IRS income tax return and federal tax information (FTI) was successfully retrieved using the Future Act Direct Data Exchange (FA-DDX) on the FAFSA.

☐ 1B: I filed a 2023 IRS income tax return and FTI was unsuccessfully transferred. I will request a 2023 Tax Return Transcript or signed 2023 Federal (1040) tax return with schedules to verify 2023 income.

☐ 1C: I was not employed and had no income from work in 2023 and was not required to file a 2023 IRS income tax return.

☐ 1D: I was employed in 2023 and had earnings from work but was not required to file a 2023 IRS tax return. Please fill out table below with all employment information. Please submit all 2023 IRS W-2 forms and redact the first five digits of all Social Security Numbers and all bank account numbers of any document sent to the Office of Financial Aid.

#### **NON-TAX FILING STATEMENT – to be completed only if the box to Section C Question 1D above is checked**

Employer's Name	Amount earned by <b><u>Student Non-tax filer in 2023</u></b>
	\$
	\$
	\$

**Additional Information:** So that we can fully understand the student's family financial situation, please provide below information about any other resources, benefits, and other amounts received by the student This may include items that were not required to be reported on the FAFSA or other forms submitted to the financial aid office, and include such things as federal veterans' education benefits, military housing, SNAP, TANF, etc.

Name of Recipient	Type of Financial Support	Amount of Financial Support Received in 2023
		\$
		\$
		\$

Student's Name: \_\_\_\_\_

Springfield ID#: \_\_\_\_\_

**Parent(s) of Dependent Students OR Spouse of Independent Students Tax Information:**

1. If your parent(s) or your spouse filed a 2023 IRS income tax return, the best way to verify income is to request it through the Future Act Direct Data Exchange (FA-DDX) on your 2025-26 FAFSA. Or they may need to request the IRS tax transcript by visiting their website (www.irs.gov). You will then need to upload the transcript to Springfield College on My Financial Aid.

☐ 2A: Parent(s)/Spouse filed a 2023 IRS income tax return and federal tax information (FTI) was successfully retrieved using the Future Act Direct Data Exchange (FA-DDX) on the FAFSA.

☐ 2B: Parent(s)/Spouse filed a 2023 IRS income tax return and FTI was unsuccessfully transferred. Parent(s)/spouse will request a 2023 Tax Return Transcript or signed 2023 Federal (1040) tax return with schedules to verify 2023 income.

☐ 2C: Parent(s)/Spouse was not employed and had no income from work in 2023 and was not required to file a 2023 IRS income tax return. Please provide documentation from the IRS that a return was not filed. You can obtain this by filing IRS form 4506-T and checking box #7 or requesting a 2023 Tax Transcript or a 2023 Tax Account Transcript that includes a message such as "no records of a return filed" or "no transcript on file".

☐ 2D: Parent(s)/Spouse, were employed in 2023 and had earnings from work but were not required to file a 2023 IRS tax return. Please fill out table below with employment information. Please submit all 2023 IRS W-2 forms and redact the first five digits of all Social Security Numbers and all bank account numbers of any document sent to the Office of Financial Aid.

**NON-TAX FILING STATEMENT – to be completed only if the box to Section C Question 2D above is checked**

Employer's Name	Amount Earned by <b><u>Parent Non-tax filer</u></b> (if dependent student) OR by <b><u>Spouse Non-tax filer</u></b> (if married student) – <b>in 2023</b>
	\$
	\$
	\$

**Additional Information:** So that we can fully understand the student's family financial situation, please provide below information about any other resources, benefits, and other amounts received by any members of the student's household. This may include items that were not required to be reported on the FAFSA or other forms submitted to the financial aid office, and include such things as federal veterans' education benefits, military housing, SNAP, TANF, etc.

Name of Recipient	Type of Financial Support	Amount of Financial Support Received in 2023
		\$
		\$
		\$
		\$

Student's Name: \_\_\_\_\_

Springfield ID#: \_\_\_\_\_

**SECTION D: Identity & Statement of Educational Purpose:** (To Be Signed at the Institution)

The student must appear in person at Springfield College to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID. In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below. **Identity and Statement of Educational Purpose (To Be Signed in the Presence of a Notary)** If the student is unable to appear in person at Springfield College to verify his or her identity, the student must provide to the institution: (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and (b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Statement of Educational Purpose:

I certify that I \_\_\_\_\_ am the individual signing this Statement of  
(Print student's Name)

Educational Purpose and that the Federal student financial assistance I may receive will only be used

for educational purposes and to pay the cost of attending Springfield College for 2025–2026.

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Student's ID Number: \_\_\_\_\_

***For Springfield College Use only:  
Authorization form which was signed at the Institution***

\_\_\_\_\_  
Name of Springfield College employee

\_\_\_\_\_  
Signature of authorized Springfield College employee

\_\_\_\_\_  
Date viewed documents and signing statement

Student's Name: \_\_\_\_\_

Student's ID#: \_\_\_\_\_

***Notary's Certificate of Acknowledgement***

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_, personally  
(date) (name of notary public)  
appeared, \_\_\_\_\_, and proved to me on basis of  
(printed name of signer)

satisfactory evidence of identification \_\_\_\_\_  
(type of unexpired government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

**Witness my hand and official seal**

\_\_\_\_\_  
Notary signature

My commission expires on \_\_\_\_\_

**SECTION E: Certification and Signatures**

Each person signing below certifies that all of the information reported is complete and accurate. The student and one parent whose information was reported on the 2025-2026 FAFSA must sign and date.

**Referral of Fraud Cases:** If we suspect that a student, employee, or other individual has misreported information or altered documentation fraudulently to obtain federal funds, we are required to report our suspicions and provide any evidence to the U.S. Office of Inspector General.

**WARNING:** If you purposely give false or misleading information you may be fined, sentenced to jail, or both.

\_\_\_\_\_  
Student's signature (**ink**)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's (or Spouse's) signature (**ink**)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's email address

**IMPORTANT:** Please note that **SECTION D: Statement of Educational Purpose** must have "**wet**" signatures. This means that this form **CANNOT** be faxed or scanned to us. Please mail or hand-deliver this completed form to the Office of Financial Aid, Springfield College, 263 Alden Street, Springfield, MA 01109-3797.

**Please redact the first five digits of all Social Security Numbers and all bank account numbers of any document sent to the Office of Financial Aid.**

**If you have any questions, please contact us at 413.748.3108 or via email at [financialaid@springfieldcollege.edu](mailto:financialaid@springfieldcollege.edu).**

Thank you for your assistance with the verification process.

Updated on 4/21/25