

Name _____

SC ID# _____

International Center
Alumni Hall

263 Alden Street
Springfield, MA 01109

ACKNOWLEDGEMENT FORM

Acknowledgement

I, (print full name) _____ confirm my decision to participate in the study

abroad program in (country) _____ for the (circle one)

Fall/Spring/summer of (year) 20 ____.

In order to obtain the agreement of Springfield College to maintain my student status and provide academic credit toward my program at Springfield for the courses I take during my period of study abroad, I acknowledge that I am aware of the following requirements:

Code of Conduct:

I acknowledge that while studying abroad, I am obliged to obey the rules and regulations of the host country and institution as well as those of Springfield College and the state of Massachusetts. I also acknowledge that engagement in any illegal activity or inappropriate conduct may result in expulsion from the program. These include illegal drug use and irresponsible consumption of alcohol. I also understand that if I am expelled from the program, I am responsible for all expenses incurred as a participant, including all costs needed to return to the point of origin, and that no refund of program fees will be given.

Pre-approval of Courses Required

I acknowledge that I am aware that Springfield College will not give me credit for any courses that I take abroad unless I have received prior written authorization from my advisor and the Registrar. I also understand that Springfield College will not credit any work done after the end of the term that was approved by my advisor and the Registrar. I acknowledge that I have been advised that in order to receive credit for an extended period of study abroad that I must submit a new and separate application. I acknowledge that it has been explained to me that I must have written approval for all courses for which I expect to receive credit from Springfield College from my advisor and Registrar **prior to departure**. I understand that there are no exceptions to this policy.

Grade Policy

I understand that grades received from a partner university will be recorded and averaged into my GPA. I also understand that, upon returning from studying abroad at a partner university, I may elect pass/fail grading for one course taken overseas.

Consent

As a participant, I acknowledge that direct communication between my parents/guardians and Springfield College may be necessary and I consent to that direct communication. In the event of illness or injury, I also consent to having Springfield College International Center to communicate directly with my health insurance provider. I also grant permission for my submission to emergency medical care, including anesthetic, blood transfusion and surgery, during the period of the Program, as recommended by medical authorities.

Dropping Out of Study Abroad

I acknowledge that it has been explained to me that I must notify Springfield College’s International Center and my host institution in writing if I decide to drop out of my study abroad program before the completion of courses in which I have enrolled.

I certify that I have read this Acknowledgement in full and that I received satisfactory answers to all my questions about Springfield College’s study abroad requirements before signing it. I further certify that I have read the literature presented to me by Springfield College’s International Center and agree to comply with all the terms and conditions stated therein. I understand that I am required to attend the pre-departure and re-entry activities meetings and related activities.

I further acknowledge that by signing this document I and/or my parent/guardian (if I am under the age of 18) are making legally binding statements that are intended to prevent me/us from bringing claims against Springfield College.

X	_____	Date	_____
Signature of Applicant			
		Date	_____
Signature of Parent/Guardian (if applicant is under 18)			