

Springfield College
Child Development Center

715 Wilbraham Road, Springfield, MA 01109
(413) 788-2451



Permission Slip: Video/Photography

On special occasions, permission is requested to videotape or photograph the students, staff, and center life. Please read the descriptions below and indicate if you would allow your child to be videoed or photographed in any or all of the circumstances described. Please check each line that applies.

- _____ I **would** allow my child to be videotaped or photographed under the circumstances indicated below for internal use at Springfield College:
- _____ Teachers posting pictures for the end of day board or digital photo frame.
- _____ Use on the password-protected photo of the day page of the Springfield College intranet for students and employees.
- _____ Use in the center newsletter or other internal purposes
- _____ Students from the College need to observe and record information as a requirement of college class. The video/photograph is used for educational purposes and not for public display.
- _____ Staff at the center create a “home movie” for the children to watch or film special occasions.
- _____ I **would not** want my child videoed/photographed under any circumstances.

Child's Name: _____

Parent/Guardian Signature: _____ Date: _____

External Marketing for the Springfield College Child Development Center

- _____ I **would** allow my child to be photographed or videotaped to be used in promotional or marketing materials for the Springfield College Child Development Center. These photographs and/or videos may be used outside of the College for an external audience.
- _____ A member of the media comes to the center to interview/film/photograph students and staff for a news segment.

Child's Name: _____

Parent/Guardian Signature: _____ Date: _____