ANNUAL SECURITY AND FIRE SAFETY REPORT

Springfield College
Clery Compliance Document
Jan. 1, 2025-Dec. 31, 2025

SPRINGFIELD
COLLEGE

SMITH

DEPARTMENT OF
PUBLIC SAFETY

SPRINGFIELD COLLEGE
POLICE
SCPD

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Annual Security and Fire Safety Report

This report contains the policies and procedures for the 2025-26 academic year as well as crime statistics for the calendar year 2025.

For emergencies, contact the Springfield College Police Department at (413) 748-5555 or campus ext. 5555.

This report does not include privileged counseling or medical information from the Springfield College Counseling Center or Health Center. The Springfield College Police Department facilitates “Anonymous Tip” through the Rave Guardian Application which is a confidential and unnamed reporting procedure available to anyone who elects to report crimes or suspicious activity.

I. Introduction

Message from Chief Joseph P. Tiraboschi:

Before becoming chief of police, I was a student here, and I'm proud to serve my alma mater (Class of 2010). My experience at Springfield College allows me to share perspectives from both my time as a student and now as a staff member. Our Springfield College Department of Public Safety is committed to keeping our campus safe.

I'd like to welcome you and provide essential information about the Springfield College Police Department (also known as Springfield College Public Safety) and our services. Springfield College is located in Springfield, a community of 154,789 people in Hampden County. The main campus has approximately 1,724 undergraduate students, 772 graduate students, and 390 online students.

The Springfield College Police Department collaborates with the Springfield Police Department and Massachusetts State Police to ensure your safety on campus. However, crime prevention is most effective when shared by you and all members of the College community. We ask that you remain vigilant on campus and contact us if you observe suspicious behavior or anything unusual.

Under the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, we're required to publish certain crime statistics and policies, including information from our regional campuses. Springfield College supports this initiative and strives to make this information easily accessible to keep you informed and provide a safe environment that contributes to your quality of life.

The online version of the Clery Report is listed under springfield.edu/clery. You can also access the report online by typing in "Clery" in the website's search tool. Please take this opportunity to review this report and pay particular attention to the various educational programs offered here.

For additional information, please visit our Web page at springfield.edu/department-of-public-safety.

Joseph P. Tiraboschi
Executive Director of Public Safety and Chief of Police

Springfield College Police Department Mission Statement

"Protecting with Honor, Serving with Pride"

The Springfield College Police Department exists to serve and support the Springfield College community. Our mission is to safeguard members of the College community, to protect institutional and private property on campus, and to foster safety and inclusion for all.

Introduction to the Clery Report

The information in this brochure is provided to you as part of the Springfield College Police Department's commitment to safety and security on campus, and complies with the requirements of the Jeanne Clery Disclosure of Campus Safety and Campus Crime Statistics Act. This report includes statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings, or property owned or controlled by Springfield College, and on public property within, or immediately adjacent to and accessible from the campus. The report includes institutional policies on campus security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, more commonly known as the Clery Act, requires institutions of higher education receiving federal financial aid to report specified crime statistics and to provide other safety information to members of the campus community. Colleges and universities must:

- Publish an annual report by October 1 that contains three years of campus crime and fire safety statistics and certain campus security policy statements;
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement, and other college officials who have "significant responsibility for student and campus activities";
- Provide "timely warning" notices of those crimes that have occurred and pose an ongoing "threat to students and employees";
- Implement emergency notification procedures if there is an immediate threat to the health or safety of students or employees on campus;
- Disclose in a public crime log "any crime that occurred on campus, on a campus building or property, or within the patrol jurisdiction of the campus police or campus security department and is reported to the campus police or campus security department"; and
- Maintain in a public fire log a record of any fire that occurred in an on-campus student housing facility.

This report is prepared in cooperation with the Springfield Police Department, the Massachusetts State Police, and any department at Springfield College where a staff member may be considered a "Campus Security Authority." Please see "Campus Security Authorities Responsible for Reporting Criminal Activity" on page 9 for additional information.

Access to Clery Information

Springfield College provides an annual safety report, commonly referred to as the Clery Report, to all students, employees, and prospective students upon request. Current statistics may be found at the end of this document. The online version of the Clery Report is listed under springfield.edu/clery. You can also access the report online by typing in "Clery" in the website's search tool.

This document is on file in the following locations:

- Office of the President
- Springfield College Police Department
- Human Resources

- Admissions
- Office of Campus Life and Community Engagement
- Office of Non-Discrimination Initiatives

The Clery report can also be found online at: springfield.edu/clery or at Springfield College Department of Public Safety.

II. Providing a Safe Environment

Springfield College provides crime information and statistics to the public in a variety of ways. In addition to the Clery Act, the Springfield College Police Department provides to the Massachusetts Department of Public Safety crime statistics that are classified pursuant to the National Incident-Based Reporting System (NIBRS) Program administered by the FBI. These statistics are reflected in the Springfield College Police Department Annual Report and Crime Statistics.

Clery Act Requirements

This report contains information regarding:

1. Reporting crimes and emergencies (reporting crimes/emergencies; non-urgent crime reports; confidential crime reports, reporting hate crimes)
2. The Springfield College Police Department
3. SC Alert Emergency Notification, RAVE Guardian Mobile Application, crime alert bulletins, and timely warnings
4. Missing Persons Notification Policy
5. Procedures for handling sexual assault cases (reporting the assault; seeking medical attention/preserving evidence; support, assistance, resources and referrals, etc.)
6. Reporting suspected misconduct by students, student organizations, staff, or faculty
7. How to obtain public information regarding sex offenders
8. Keeping the campus safe: safety precautions (developing campus safeguards; access to, and maintenance of, campus buildings and grounds; walking and biking on the campus; no weapons allowed on campus)
9. Education and prevention services and programs (Crime Prevention Unit; Campus Violence Prevention Program, and Safety Programs)
10. Collection of statistics for campus security report
11. Substance abuse: policy, sanctions, and laws (College policy and sanctions; federal, and state laws, and penalties)
12. Prevention, education, resources, and assistance for substance abuse and health effects of substance abuse
13. Disclosure of Campus Safety Policies
14. Reporting Criminal Actions and Emergencies
15. Emergencies on the campus call (413) 748-5555 or ext. 5555 from a campus phone; off-campus call 911

Contacting the Springfield College Police Department

The Springfield College Police Department encourages you to report suspected crimes as promptly and as accurately as possible. The Springfield College Police Dispatch Center operates 24 hours per day, 365 days per

year. The on-campus emergency number (413) 748-5555 or ext. 5555 from a campus line, directly connects any campus phone with the Springfield College Police Department and should be used when fire, police, or medical response is required. When calling for either emergency or non-emergency service, be prepared to clearly identify yourself, identify the location you're calling from, and explain the nature of your call.

There are 30 emergency telephones located across campus, which includes a blue-light box located in the entrance of every residence hall. These telephones are housed in highly visible blue-light boxes, which provide one-button speed dial for instant communication with the Springfield College Police Department. Main campus Blue Light emergency phones are automatically routed to Springfield College Police Dispatch Center.

9-1-1 calls (police/fire/medical emergencies) made from landline phones on campus are routed to the City of Springfield Police Department dispatch center, and then relayed or transferred to the Springfield College Police Dispatch Center. This may lead to a slight delay in response.

All cell phone 9-1-1 calls originating in the Springfield area are routed directly to the Massachusetts State Police Regional Dispatch Center located in Northampton, Mass., and then relayed or transferred to the Springfield Police. Calls related to Springfield College are then relayed or transferred to the Springfield College Police Dispatch Center. This could lead to a slight delay in response.

Springfield College Police Department Structure

The Springfield College Police Department is made up of approximately 17 full-time sworn, armed police officers, seven full-time dispatchers, an administrative assistant, and two full-time Community Service Officers (CSO). CSO's wear different uniforms, have no arrest authority, and do not carry firearms. Some CSO's patrol campus and enforce parking regulations, while others monitor residence hall entrances and campus parking lots.

Our goal is to provide timely and appropriate responses to community problems and needs. Springfield College encourages the prompt reporting of any incident that compromises the safety, health, or rights of College community members. The Springfield College Police Department is the primary responder for campus emergencies and reports of criminal activity on the main campus and our regional campuses. Springfield College police officers are fully certified by the Commonwealth of Massachusetts with full arrest powers, and they cooperate with the City of Springfield Police and Massachusetts State Police, resulting in the College's awareness of criminal activity perpetrated beyond the campus. Reports of criminal activity will be fully investigated, and appropriate referrals made to the courts, the College, or both. Community members are encouraged to report crime concerns to Springfield College Police Department as well as the Office of Community Standards and the Office of Housing and Residence Life, if residing on campus.

The City of Springfield Police Department is the primary responding law enforcement agency to off-campus properties occupied by college affiliates. The Springfield College Police Department is notified of occurrences reported at these locations and may respond to crimes in progress at these locations, depending upon the nature of the crime and the proximity to campus. Crime reports and statistics generated at these locations are maintained by the appropriate agencies and are contained in this report where available.

Emergency Communications Group

Minimally, the following individuals will be consulted on the drafting of timely warnings:

- Chief of Police and/or designee
- President and president's leadership team members (vice presidents and chief of staff)
- Title IX Coordinator (for sexual violence-related crimes)
- Chief Information Officer (CIO and/or designee)

Emergency Warning/Mass Notification Using SC Alert

The decision to issue an emergency warning and initiate the notification system at Springfield College shall be made on a case-by-case basis in compliance with the Clery Act, taking into consideration all available facts surrounding the incident, including the possible risk of compromising law enforcement efforts. The Springfield College Chief of Police, or their designee, will determine, based on the facts and the safety of the community, the appropriate segment or segments of the campus community to receive a notification and the content of that notification.

Springfield College has implemented SC Alert, a mass notification system that allows College officials to reach students and staff with time-sensitive information during unforeseen events or emergencies. The system uses voice, e-mail, and text messaging to broadcast pertinent information and, when appropriate, provide direction to those in the affected area(s). Springfield College has created an Emergency Operational Plan defining when the mass notification system will be used to address significant emergency or dangerous situations. Springfield College tests the mass notification system each semester, or at least twice annually (fall and spring semesters). The test messages are sent to all devices registered with the Office of Information and Technology Services. An internal check of the system is done on every shift by the Springfield College Police Dispatch Center.

The ability to deal with any incident depends on good communication. Springfield College is committed to informing the College community of an emergency, disaster, or potential disaster promptly upon determining the nature of the emergency. Use of the College's emergency notification systems will notify the campus community in a timely manner of a confirmed emergency or dangerous situation that presents an immediate threat to the health or safety of the community.

The Springfield College Crisis Communications Plan conveys an established set of procedures for the use of the College's emergency notification systems. These systems are designed to provide critical information and instructions to the campus community during an emergency.

In a crisis scenario, an emergency communications group will convene to gather information about the situation at hand and communicate appropriate messages to appropriate audiences, to ensure that all concerned are notified of potential danger. The current emergency communication system may include one or more of the following: posting on the Springfield College website and Facebook, email and text messaging via **SC Alert** (emergency alert system), use of a public address system (located in the Flynn Campus Union), radio and television announcements, flier postings on campus facilities, and in-person alerts.

Timely Warnings

In the event that a situation arises, either on or off campus, which, in the judgment of the Springfield College Chief of Police, or their designee, constitutes an ongoing or continuing threat, a campus-wide "timely warning" will be issued. Systems for issuing timely warnings may include postings on the police department web page; direct distribution and posting of fliers, text messages via SC Alert, broadcast emails to students, faculty, and staff.

Timely warnings are intended to communicate prevention strategies for students and employees when an incident has occurred or a pattern of risk is identified. It is not intended to be an emergency warning, and will be issued in a timely manner. In serious situations, a timely warning may serve as a follow-up to an emergency notification. The College's Office of Marketing will work with the Springfield College Police Department in crafting these warnings. The Springfield College Police Department will electronically distribute notices to all email addresses on campus when deemed necessary. Bulletins may also be printed and distributed accordingly.

1. The Springfield College Police Department has primary responsibility for confirming a significant emergency or dangerous public safety situation on campus through victim, witness, or officer observations. If the Springfield College Chief of Police, or his or her designee, receives and confirms

information that is determined to pose a serious or continuing threat to Springfield College students and employees, and the event occurred on campus, in or on non-campus buildings or property owned by Springfield College, or public property within the campus or immediately adjacent to campus, campus-wide communications will be issued.

2. In the event that a criminal or cautious situation arises which, in the judgment of the emergency communications group, constitutes an ongoing or continuing threat to safety and security of the Springfield College campus, campus-wide communications will be issued in a timely manner. When the Springfield College Police Department receives such a report, personnel will respond as promptly as possible to evaluate and mitigate the situation; depending on the situation, and when warranted, the Springfield College Police Department may request local or state authorities for assistance.

Examples of issues appropriate for timely warnings could include:

- Investigation of a series of car thefts in a certain area
- Unsolved burglaries
- A pattern of drug dealing or activities that put students at risk
- Prevention notices, etc.

Per the Clery Act, timely warnings must be issued for the following crimes, if:

- The crime is reported to campus police department authorities.
- The crime is determined to pose a serious or continuing threat to Springfield College students, employees, and visitors.
- The crime occurred on campus, in or on non-campus buildings or property owned by Springfield College, or on public property that is within the campus or immediately adjacent to campus.

These crimes include:

- Criminal homicide (includes murder, non-negligent manslaughter, and negligent manslaughter)
- Sex offenses (includes forcible sex offenses and non-forcible sex offenses)
- Robbery
- Aggravated assault
- Burglary
- Arson
- Motor vehicle theft
- Arrests or referrals for disciplinary action for liquor law violations, drug law violations, and illegal weapons possession
- Hate crimes, if such crime manifests evidence that the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, gender identity, ethnicity, or disability
- Crimes of larceny, theft, simple assault, intimidation, and destruction / damage / vandalism of property
- Any other crime involving bodily injury

A timely warning may be issued for any other crime or incident as deemed necessary or appropriate.

Limited Voluntary Confidential Reporting

It is the policy of the Springfield College Police Department that all crimes should be reported to the department. Anyone who is a victim or witness to a crime on campus is encouraged to promptly report the incident to the Springfield College Police Department. Due to the sensitive nature of certain types of crime, victims of sexual assault may choose to confidentially report crimes to the health center or the counseling center.

Campus Security Authorities Responsible for Reporting Criminal Activity

In addition to the Springfield College Police Department, Springfield College has designated members of Campus Life and Community Engagement, Counseling Services, the Health Center, and Campus Chaplains as Campus Security Authorities (CSA) in recognition that many students, faculty, and staff may be hesitant about reporting crimes to Springfield College police, and may be more inclined to report incidents to non-law enforcement administrators and staff instead. In addition to CSA's, Springfield College designates all employees as Responsible Employees for Title IX, which is covered more in depth in the College's Sexual and Gender-based Misconduct Policy.

The law defines "Campus Security Authority" as "An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings." An example would be a dean of students who oversees student housing, a student center, or student extracurricular activities and has significant responsibility for student and campus activities. Similarly, a director of athletics, team coach, and faculty advisor to a student group also has significant responsibility for student and campus activities. A single teaching faculty member is unlikely to have significant responsibility for student and campus activities, except when serving as an advisor to a registered student group. Clerical staff, as well, are unlikely to have significant responsibility for student and campus activities. A current list of Campus Security Authorities can be requested by contacting Public Safety.

Campus Security Authorities are charged with reporting to the appropriate law enforcement personnel, either Springfield College Police or local police, or to any official or office that should be informed of the crime or complaint due to the nature of the crime or complaint, those allegations of Clery Act crimes that the Campus Security Authority concludes are made in good faith. A Campus Security Authority is not responsible for determining whether a crime took place as that is the function of law enforcement and its investigatory process.

A Campus Security Authority is required to disclose all allegations to law enforcement personnel, even if the Campus Security Authority was told of a crime in the context of providing emotional support or health care support. The allegations will be reported whether or not the victim chooses to file a report with law enforcement or press charges. A Campus Security Authority may also provide a victim or witness with assistance in reporting a crime to Springfield College Police or local police, or to any official or office which should be informed of the crime or complaint.

Confidential Reporting to Counselors

Campus "Pastoral Counselors" and "Professional Counselors" are ***not*** required to report crimes for inclusion in the annual disclosure of crime statistics. As a matter of policy, the professional counselors at Springfield College, are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

The rulemaking committee defines counselors as:

> ***Pastoral Counselor***
> An employee of an institution, who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provided confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.
>
> ***Professional Counselor***
> An employee of an institution, whose official responsibilities include providing psychological counseling to members of the institution's community, and who is functioning within the scope of their license or certification and duties. For example, a dean who holds a PhD in psychology is not acting in the counseling

role, but rather as a dean who is not a confidential counselor; and a PhD student in psychology working in the counseling center as part of their education and training is acting in the counseling role as a confidential counselor.

Pastoral counselors and mental health counselors are trained in the procedures for reporting crimes and the procedures for reporting crimes confidentially. Springfield College encourages them to inform their clients of the procedures in accordance with their professional judgment, given the individual victim and circumstances before them.

Daily Crime and Police Log

In compliance with the Massachusetts Open Police Log statute, Springfield College Police Department maintains a public log of all reported incidents and crimes that records, by date, the incident and activity reported for all crimes and other serious incidents that occur on the campus, in a non-campus building or property, or within the department's patrol jurisdiction.

System Testing

Springfield College will test the above-mentioned emergency response systems and evacuation procedures at least once a year. The procedure for Springfield College's emergency response and evacuation will be publicized in conjunction with tests at least once a year. Tests may be announced or unannounced, and will be documented by the department.

Security and Access to Campus Facilities

The Springfield College campus is an open campus. However, campus facilities and residences are restricted to students, faculty members, staff members, alumni, trustees, guests and invitees of the College, except when all or part of the campus is open to the general public for a designated purpose and time.

Campus Buildings and Grounds

Buildings on the Springfield College campus remain open only through the completion of the last scheduled events in those buildings. A daily schedule is provided to the Department of Facilities Management, and building(s) are locked on the basis of that schedule by either Facilities Management or the police department. Only employees with offices in, or responsibilities for, those buildings have access after buildings are locked.

Facilities Management maintains the College buildings and grounds with concern for security and safety. Campus facilities and grounds are inspected on a regular basis to ensure that broken windows and locks, and other repairs are made in an expedient manner. The Springfield College Police Department also receives information from the campus community regarding damaged roadways, overgrowth of shrubbery, and other areas in need of repair. This information is forwarded to Facilities Management in a timely manner.

Lighting surveys are conducted and improvements made in various locations on campus. Anyone aware of a hazardous situation in any building or on campus grounds can notify Facilities Management at (413) 748-3252 or Springfield College Police Department at (413) 748-5555 to ensure repairs are scheduled to be completed. Any non-emergency items may be submitted through a Facilities Management work order.

Residence Halls

Access to the residence halls is restricted to residents, their guests, and College and authorized visitors. Hall residents may enter their building using their student identification card. Each hall has specific doors designated for normal entry that are equipped with card access readers. All other doors in the hall remain closed at all times and are to be used only in an emergency evacuation. All exterior doors are monitored with security cameras. A resident must accompany their guests at all times. Crime prevention programs include hall orientation sessions,

individual floor meetings, residential community-wide presentations, and educational programs offered in conjunction with the residence life staff, life services and wellness, and/or the Springfield College Police Department. Residents are reminded to keep their individual room doors locked at all times, observe building security procedures, and notify residence life staff or the Springfield College Police Department of any suspicious activity within the residence halls.

Community directors and student resident assistants, who are all members of the residence life staff, live on campus and provide 24-hour, on-call staff coverage. The College's residence hall staff is provided comprehensive training each semester related to prevention and response regarding safety and security issues.

Residence hall student and professional staff participate in lectures and seminars associated with such topics as substance abuse, prevention of sexual assault, response to crisis situations, emergency blue light operations, and community security issues.

Additional information is contained in the *Residence Life Manual* and available through the Office of Housing and Residence Life.

Crime Prevention and Security Awareness Programs

The Springfield College Police Department makes several crime prevention presentations in various residence halls on campus throughout the academic year. The presentations focus on topics that concern the College community and are designed to assist students in the prevention and detection of crime. The presentations assist students and staff members in recognizing the potential for anyone to become a victim of a crime and the importance of prompt and accurate reporting. Typically, these presentations are made at "floor programs" in residential buildings with the assistance of residence life staff. The Police Department and the Office of Housing and Residence Life, as well as the Counseling Center and the Health Center, address various topics related to crime prevention, personal safety, and campus awareness programs.

In addition to seminars, information is disseminated to students and employees through crime prevention awareness articles, security alert postings on the College's website, at designated campus locations, and in the *Springfield Student* campus newspaper. When time is of the essence, information is released to the College community through the SC Alert, an alert system that disseminates information to subscribers within minutes of an incident. SC Alert is capable of sending alerts via email messages and text messages. Students are able to include several telephone numbers and email addresses allowing notification to parents and/or spouses, as well. Because SC Alert uses data provided by the students, it is imperative that contact information be current and updated at all times.

The Springfield College Police Department is committed to a proactive approach, which enables us through education, officer presence, and community awareness, to stop many potential incidents before they occur. It is with the cooperation of our community and the integration of our crime prevention and community outreach efforts that we will be able to create a partnership between the Springfield College Police Department and community members. This partnership enables us to unite our efforts and encourages each member of our community to take an active role in their own safety and the safety of others.

Springfield College Police Department Initiatives and Ongoing Activities

The Department:

- Conducts safety discussions at each residence hall at the beginning of every academic year.
- Offers basic R.A.D. (Rape Aggression Defense) classes for our female students, staff, and faculty. This is an opportunity to gain empowerment and education as well as self-defense technique training.
- Conducts public speaking and crime prevention programs at community forums about issues such as hate crimes, alcohol awareness, sexual assault, relationship violence, or general safety.
- Is active in the training of residential assistants.

- Is involved in meetings and task forces throughout College and on local committees and professional organizations.
- Works with such student populations as African, Latino/a, Asian and Native American (ALANA) students, and Lesbian, Gay, Bisexual, Transgendered, Questioning, and Allied (LGBTQA) students to discuss issues which are of particular concern to these groups, and to identify ways in which our department can provide the safest possible environment for every member of the College community.
- Posts notices and posters about fire safety, room security, and local alcohol and noise ordinances, which may affect our students.
- Conducts alcohol awareness training to raise awareness about alcohol and impairment.
- Makes available to members of the College community Operation Identification engraving tools at no cost. Operation Identification allows members of the community to engrave numbers or owner recognized numbers on their computers, stereo equipment, bicycles, or other valuables.
- Maintains emergency telephones located throughout the campus and a list of those locations is provided in the campus directory.
- Conducts a lighting tour to identify and prioritize areas on campus where more lighting may need to be added for a higher level of visibility and overall safety.
- Distributes pamphlets about all types of crime and crime prevention issues at outreach events.
- Creates and distributes safety alerts when a specific safety issue arises and requires public notification.
- Will, upon request of individual departments, give specific crime prevention and safety talks to staff members in their facilities.
- Provides safety escort to and from on-campus locations and to the health center during hours of darkness when personal safety is a concern.
- Monitors the College's electronic access security system, which is located in all residential halls and may in the future include some academic and administrative building locations.
- Conducts periodic surveys of our community to assess whether or not we are meeting their needs and expectations.

Missing Student Notification Procedures

The Higher Education Opportunity Act (P.L.110-315) requires Springfield College to maintain a missing student notification policy and protocol for all main campus students. A copy of this policy can be reviewed by contacting Public Safety. A student shall be deemed missing when the student is known absent from the College for more than 24 hours without any known reason, or when information about a student missing for less than 24 hours warrants action.

The College has developed a policy for students to confidentially identify and register an individual to be contacted in the event they are determined to be missing. All students living on campus are required to designate an emergency contact (electronic emergency contact forms are done through residence life). The information that is registered by the student will be confidential and only accessible by authorized campus officials, law enforcement personnel in the furtherance of a missing person investigation and other parties as provided by law. The College will contact the student's designated emergency contact within a span of time not to exceed 24 hours from the time it becomes aware that a student was determined missing. By law, the parents/guardians of students who are under 18 and not legally emancipated will be notified in the event that the student has been reported as missing for 24 hours.

To assist Springfield College, any individual who believes that a currently enrolled Springfield College student is missing should immediately notify the Springfield College Public Safety Department at (413) 748-5555, or ext. 5555, from a campus line. Following receipt of this information, the Public Safety department will begin an investigation.

The Springfield College Public Safety Department will notify the vice president for Campus Life and Community Engagement and the dean of students, who will initiate whatever actions are deemed appropriate and in the best interests of the missing student, including recruiting the aid of various College departments to assist in determining if the student is, in fact, missing. These various College departments include, but are not limited to, dining services, information and technology services, residence life, and other departments, as needed.

Information will be gathered from the individual reporting the missing person, witnesses, and roommate(s), to include details about the reason for the report and any information that can be gathered on the missing student, such as: personal descriptors, clothing worn, locations where student may be, persons or witnesses who may have information, vehicle descriptions, information of the physical and mental well-being of the student, current photographs, class schedule, etc. The College may use any or all of the following resources to assist in locating the student: call/text the student's phone, go to the student's residence hall room, talk to the roommate(s), check the student's social media accounts, secure a photo of the student, send the student an email, check campus locations for the student, and check the student's vehicle. The Springfield College Public Safety Department may secure the student's room for processing of additional information at a later time, if this is determined to be necessary, and may also check video camera footage of the last known area of the student. Public Safety may also flag the Student's Springfield College Identification Card to be alerted when it is used on campus (Dining, entering into a building etc.).

As required by law, the College will notify the Springfield Police Department and/or the appropriate local law enforcement agency. The Springfield College Public Safety Department will create a BOLO (Be on the lookout) form of the student who is missing with identifying information that was gathered from the investigation. This information will be shared with local authorities, including but limited to the Springfield Police Department, Massachusetts State Police or any agencies around where the student's home address or the possible direction where they last were seen. This information will be only given out to local authorities and not to the public unless approved by the Office of the President.

Sale, Use, and Possession of Illegal Drugs or Alcohol and Associated Risks

Springfield College complies with, and will enforce, all federal and state laws which prohibit the use, sale, and possession of illegal drugs. Further, Springfield College will enforce Massachusetts laws regarding underage drinking and drug use. The sale or use of illegal drugs or alcohol is subject to College discipline as well as criminal prosecution. The College will not shield any student, faculty member, employee, or visitor from action by law enforcement agencies. Information regarding the College sanctions concerning alcohol and drug violations can be found in the *Student Handbook*. Employees can find information on the College sanctions by accessing the *Employee Handbook* on PrideNET (which is available as a downloadable pdf). You will be held accountable for the information found in the handbook, so you should read it carefully and call the Office of Community Standards, the Springfield College Police Department, or the Office of Human Resources with questions.

In addition to disciplinary consequences, there are a number of safety issues directly related to drug and alcohol consumption. The use of these substances will cause impaired judgment, which can lead to vulnerability or poor decision making. It is extremely common for drugs or alcohol to be factors in date rape incidents. Operating a vehicle while impaired by drugs or alcohol is not only a serious criminal offense, but poses a threat to your personal safety and the safety of others in the community as well. Drugs and alcohol can give rise to conduct which causes injury, death or damage to the user/abuser, or to the person or property of others. As mentioned previously, the effects of drugs and alcohol will often lead to unsafe consensual or non-consensual sexual relations.

The Springfield College Police Department encourages the student body to make educated and responsible decisions. To assist you in making decisions that protect your personal safety, we have included information (see list that follows) regarding the health risks involved in drug and alcohol abuse, and the resources available to individuals who may be struggling with these problems on our campus. Please read this carefully.

The Effects of Drugs on Your Body

Narcotics (Heroin)

- Initial euphoria followed by drowsiness and nausea
- Constricted pupils, watery eyes, dazed appearance
- Highly addictive
- Signs of overdose or prolonged use include: slow shallow breathing, clammy skin, loss of appetite and weight, and possible death.

Depressants (Barbiturates, Tranquilizers)

- Addiction
- Relaxed muscles, calmness, drowsiness
- Confusion, disorientation, slurred speech
- Signs of overdose or prolonged use include: shallow breathing, clammy skin, weak and rapid pulse, coma, and possible death.

Stimulants (Cocaine, Methamphetamine)

- Addiction
- Increased heart rate and respiratory rate
- Elevated blood pressure
- Decreased appetite, weight loss
- Blurred vision, dizziness, insomnia, anxiety
- Impaired decision making
- High doses can cause physical collapse, irregular heartbeat, stroke, and possible death

Hallucinogens (LSD, PCP, Mushrooms)

- Hallucinations
- Confusion, panic, anxiety, depression and poor perception of time and distance
- Respiratory failure
- Death due to careless behavior

Cannabis (Marijuana, Hashish)

- Increase in heart rate, bloodshot eyes, dry mouth and throat, increased appetite
- Interferes with memory, speech, coordination, motivation, and perception of time
- Increased risk of lung cancer, weakened immune system, and effects to the reproductive system
- Impaired decision making which can lead to harm or death

Please note: While cannabis was decriminalized in the Commonwealth of Massachusetts, and not reportable under Clery guidelines, it is prohibited on campus as Springfield College accepts federal funding, per the Drug-Free Schools and Communities Act.

The effect that any drug has on the human body has a lot to do with how it is ingested. The method in which the drug enters your body can add new risks and health concerns above and beyond those associated with the drug itself. Many drugs are taken through the digestive system in a pill or added to a food; others however, are inhaled or injected. Inhaling a drug is dangerous because you are replacing the oxygen that your body needs with a harmful substance. Inhalation can happen through smoking, snorting or "huffing." Huffing is a method involving the inhalation of solvents or other volatile substances directly from the container or from rags that have been soaked in the substance. This is an extremely dangerous practice and can often result in brain damage or death.

When a drug is injected, it enters the body through your bloodstream, thus carrying it throughout your entire body very quickly and doing a lot of damage in the process. Injecting drugs can result in health problems associated with blood borne infections such as hepatitis and HIV.

The Effects of Alcohol on Your Body

- Impairment of brain functions, including judgment, decision-making, alertness, coordination, and reflexes
- Behavioral changes such as uncharacteristic hostility or increased risk-taking
- Memory loss ("blackouts")
- Inability to safely operate a vehicle
- Long-term impacts, including damage to the pancreas, liver, cardiovascular system, impaired immune system functioning, and increased risk of cancer
- When combined with other substances, alcohol can intensify or alter the effects of the substance

Resources

The Springfield College Health Center

The health center is available to students and employees and is open 40 hours per week. Hours of operation are posted on site and on the website. Voicemail can be left by calling (413) 748-3175, or ext. 3175, from a campus line. After hours, contact the Springfield College Police Department, and officers will assist you in getting in touch with staff or professional services.

The Springfield College Counseling Center

The counseling center is available to students and is open 40 hours a week and by appointment. Staff can be contacted at (413)748-3345 or, in an emergency after hours, through the Springfield College Police Department at (413) 748-5555.

The Springfield College Police Department

Personnel are available 24 hours per day, seven days per week for services or referrals to services. Springfield College Police Department can be reached by calling (413) 748-5555, or ext. 5555, from a campus phone line.

Vice President for Campus Life and Community Engagement

The vice president for campus life and community engagement and staff can be contacted by calling (413) 748-3100. In an emergency, they can be contacted through Springfield College Police Department by calling (413) 748-5555.

Weapons on the Campus

The General Laws of the Commonwealth of Massachusetts prohibit the possession of the following on the campus of any college or university: any firearm, stiletto, dagger, dirk knife, any knife having a double-edge blade, a switch knife or any knife having an automatic spring release, any knife having a blade of over one and one-half inches, a slingshot, black jack, metallic knuckles or knuckles of any substance with a similar effect as metallic knuckles. Possession or storage of any dangerous weapon on Springfield College property is unlawful and may lead to disciplinary and/or criminal action against offenders.

Only on-duty sworn law enforcement officers are authorized to possess firearms on campus.

Off-duty police officers carrying firearms should contact Springfield College police before arrival on campus to arrange for safe storage in the secure armory located within the department. Besides on-duty sworn officers, carrying a firearm on any college campus in Massachusetts is a felony under Massachusetts General Laws Chapter 269 Section 10 (j).

III. Recommended Safe Practices

Active Shooter Response

Secure Immediate Area

- If possible, try to escape
- If unable to leave, lock and barricade doors
- Turn off lights
- Close blinds
- Block windows
- Turn off radios and computer monitors
- Keep occupants calm, quiet, and out of sight
- Keep yourself out of sight and take adequate cover/protection (i.e., behind concrete walls, thick desks, and filing cabinets), as the cover may protect you from bullets.

Areas that are not secure

- Consider risks before not securing rooms.
- Remember, the shooter will not stop until they are engaged by an outside force.
- Attempts to rescue people should only be accomplished without further endangering the persons inside a secured area.
- Consider the safety of masses versus the safety of a few.
- If doubt for the safety of the individuals inside the room exists, the area should remain secured.

Contacting Authorities

- Use the emergency number (413) 748-5555, or ext. 5555, from all campus phones. Springfield College police will notify Springfield police, fire, or ambulance service should they be needed.
- Use 911 from all non-campus phones, including cell phones to summon the Springfield police, fire, and ambulance. NOTE: There will be a delay in Springfield College police response when calling 911 as the call needs to be transferred from the State Police Regional Call Center located in Northampton, Mass.

What to Report

- Your specific location: building name and office or room number
- Number of people at your specific location
- Injuries: number of injured, types of injuries
- Assailant(s): location, number of suspects, gender/race, clothing description, physical features, type of weapon(s) (e.g., long gun or handgun), backpack, shooter's identity if known, separate explosions from gunfire, etc.

Police Response

The objective of police is to:

- Immediately engage assailant(s) to stop the incident
- Evacuate victims
- Facilitate follow-up medical care, interviews, and statements
- Investigate

What You Can Do to Protect Yourself from Crime on Campus

Your involvement is essential to the prevention of crime on the campus. Disinterest and complacency are the prime contributors to the success of crime. The burden of crime prevention rests not only with the Springfield College Police Department but also with each member of the Springfield College community. The department's safety personnel cannot be everywhere at once. Therefore, the community is dependent upon you to recognize

and report incidents of suspicious and criminal activity. The extent of your cooperation will greatly influence the effectiveness of police department personnel in combating crime.

Doing your part means:

- Being aware of your vulnerability and following the suggestions outlined in this document to protect yourself and your property.
- Being alert for suspicious or criminal activity and conditions that may represent a hazard to the community. Avoiding distracted walking and being aware of your surroundings.
- Getting involved by becoming more security conscious and by immediately reporting all incidents of suspicious or criminal activity, no matter how insignificant they appear, to the Springfield College Police Department.
- Remembering that unreported crimes cannot be solved and that, by not reporting crimes, you allow the perpetrators to commit additional and perhaps more serious crimes.

Many times, crime solving depends upon how accurately and promptly the incident is reported. It is important that you be able to provide as much of the following information as possible:

1. Nature of the incident and when and where it occurred.
2. Persons involved (names, gender, race, age, height, hair style/color, complexion, distinctive characteristics, i.e., facial features, scars, physical defects, glasses, clothing, etc.).
3. Direction and method of travel, number of occupants.
4. Vehicles involved (color, type, make, model, license plate number and state, distinctive characteristics, i.e., decals, bumper stickers, damage, etc.).
5. Description of stolen property (item, manufacturer, model number, serial number, value, color, dimensions, etc.).

Residence Halls and Private Residences

- Keep the door(s) and windows that are accessible from the outside locked at all times.
- Report defective locks on windows and doors IMMEDIATELY to residence life staff. Facilities can then do necessary repairs. If off the campus, contact your landlord or the building management.
- NEVER sleep in an unlocked room or house.
- Do not put your name and address on key rings.
- Do not put room keys on a ring holder that contains your identification card.
- Do not keep your residence and vehicle keys on the same ring.
- If you lose the keys to your residence, have the lock(s) changed. On-campus residents should notify the Springfield College Police Department immediately. Arrangements can be made to have your locks changed.
- Do not study in poorly lit, secluded areas.
- Require visitors to identify themselves before you open your door. Off-campus residents should require official identification from all repair or service personnel.
- Do not let strangers in to use your telephone. Direct them to a public telephone.
- If you receive obscene or harassing telephone calls, or several calls with no one on the other end, immediately notify the Springfield College Police Department (college housing) or the city police (private residences).
- If you find your room has been entered, DO NOT GO INSIDE. Go to a neighbor and call the Springfield College Police Department for college housing or the city police for private residences. If you are already inside, DO NOT TOUCH ANYTHING. You could potentially disturb evidence that is important to a police investigation.

- If you are awakened by an intruder in your room, do not try to apprehend them. They may be armed or may easily arm themselves with something inside the room. If they appear to pose an immediate threat, get out of the room.
- If you see a suspicious person or vehicle on campus or in your neighborhood, IMMEDIATELY contact the Springfield College Police Department or the Springfield Police. Try to get a license plate number.
- Students in private residences should consider installing "peep holes" and "intruder chains" on outside doors. Also, if returning after dark, leave a light on at the entrance to your residence.
- Students living in campus housing are advised against blocking open the entrance to residence halls or other College buildings.
- Avoid bringing large amounts of cash or valuables to campus or your residence.
- Keep items of value out of sight.
- Never lend the key to your residence.
- Do not hide keys under mats, above doors, in mailboxes, or anywhere else where they can be easily found.
- If you live in a residence hall, take your room key into the shower with you. Do not leave it in your robe or clothing, where someone going through your pockets can find it.
- When leaving your vehicle at a service station or parking garage, leave only the ignition key.
- For private residences, if you must have duplicate keys made, have them made in your presence. If you live in a residence hall, a duplicate key must be obtained through the Office of Housing and Residence Life.
- Participate in Operation Identification.
- When leaving for vacation or semester break, store valuables such as stereo equipment, televisions, etc., out of sight.
- Check with your family insurance agent to determine if your property is covered under your parents' homeowner's insurance. If not, you should consider purchasing your own.

Walking

- Avoid traveling alone at night.
- Confine walking to well-lit, regularly traveled walks and pathways. Avoid shortcuts and keep away from shrubbery, bushes, alleyways, or other areas where an assailant might be lurking.
- Avoid the athletic fields after dark if you are not with other people.
- Do not hitchhike or accept rides from casual acquaintances.
- When walking to your vehicle or residence, have your keys ready and in hand.
- When being dropped off at your residence by taxi or private vehicle, ask the driver to wait until you get inside.
- If threatened by an approaching vehicle, run in the opposite direction. The vehicle will have to turn around before being able to follow.
- When getting out of a car at a public convenience area (rest stop, etc.), take a look around to make sure that you are not being followed. If you think you are being followed, cross the street and if necessary, keep crossing back and forth. If you are pursued, call for help and run to a lighted business or residence; enlist the aid of a passerby; flag down a passing motorist; or, as a last resort, break a window in a residence or pull a fire alarm. Do anything that might attract attention or summon assistance. If you are walking alone and someone passes you, check to be sure that person has continued walking in the other direction.
- Call the Springfield College Police Department for an escort if you do not feel safe walking alone at night.

Above all you must remain level-headed and calm and assess the situation before choosing your course of action. Whether or not the assailant is armed, or has made threats against your life will, obviously, be a determining factor in your decision. The key word in this type of situation is **survival.**

Athletic Facilities

- Avoid using athletic facilities alone, especially after dark or during off hours.

- Use the “buddy system.” Work out with a friend, and decide to go to and from the Wellness Center together.
- Limit your running and jogging to daylight hours and to open well-traveled areas.
- Avoid showering alone in the locker room. Shower back at your residence if necessary.
- Avoid bringing cash, wallets, watches, or other valuables to the athletic facilities.
- Avoid storing valuable sports equipment in your locker.
- Keep your locker locked whenever unattended. This includes those times when you leave briefly to shower, visit the trainer, or the equipment room, etc. Most of the thefts from athletic facilities are from unlocked lockers.
- Report suspicious persons and incidents of theft to the Springfield College Police Department immediately.

Locker Rooms

- Become familiar with the location’s emergency telephones in the athletic complex area.
- Use the “buddy system.” If there is someone else in the locker room or nearby, ask them to wait for you and leave the facility together.
- If you encounter an intruder inside the locker room:
    - Call for help.
    - Keep out of the intruder's way, and do not attempt to prevent them from leaving.
    - Formulate a description of the intruder in your mind.
    - Notify the Springfield College Police Department by dialing 5555 on the emergency phone, or calling (413) 748-5555.
    - Report all acts of voyeurism to the department immediately.

Elevators

- If, while waiting for an elevator, you find yourself alone with a stranger, let the stranger take the elevator and wait for its return.
- If you are on an elevator with someone who makes you feel uneasy, get off at the next floor.
- Always stand near the control panel, where you have access to the alarm and floor buttons.

Driving

- Do not pick up hitchhikers.
- Whenever possible, limit traveling to well-lit, well-traveled roads.
- Keep your windows closed and doors locked.
- When stopped at traffic lights or stop signs, keep your vehicle in gear. If threatened, sound your horn and drive away as soon as possible.
- Consider installing an alarm system with a panic switch.
- Avoid stopping in poorly lit, out-of-the-way places.
- If your vehicle breaks down, signal for assistance by raising your hood and by tying a white cloth to the radio antenna or door handle. Stay inside your vehicle with the windows closed and the doors locked. If a roadside Samaritan stops, roll down your window just enough to ask them to call the police. If the person appears to be a threat, sound the horn and flash your lights.
- If you think you are being followed, keep out of desolate areas. Look for places where there are people, then stop and let the vehicle pass you.
- If the vehicle continues to follow, drive to the nearest location where you can get assistance, i.e., gas stations, shopping centers, police or fire stations, etc.
- If you are followed into your driveway or parking lot, stay locked inside your vehicle until you can identify the occupants of the vehicle. If threatened, sound your horn until you attract attention or the vehicle leaves.
- When parking at night, choose well-lit areas. Before getting out of your vehicle, check for people loitering.

- Always remove your ignition keys. Lock the vehicle whenever it is unattended.
- Before entering your vehicle, always check the interior, paying particular attention to the floor and rear seat.

Protecting Your Property

The majority of the crimes committed on the Springfield College campus involve the theft of personal property. Larcenies are crimes of opportunity and occur primarily when property is left in unlocked or unattended areas. Please review the suggestions below:

Offices, Laboratories, Harold C. Smith Learning Commons

- Keep all offices and laboratories locked when not in use.
- Make sure that all locking devices are in proper working order.
- Utilize a key control system. All department keys should be signed out and collected when not in use. Keys should be issued only when absolutely necessary.
- Do not label keys with their use. Use a code system instead.
- Keep desks, cabinets, etc., locked when not in use.
- Computers and other portable office machines should be bolted or locked down. Smaller items, such as calculators, tape recorders, etc., should be kept locked up when not in use.
- Avoid bringing valuable personal property with you.
- Petty cash should be kept to a minimum.
- Individuals should keep their pocketbooks locked up and should not hang up coats or jackets with wallets or other valuables in their pockets.
- Before leaving, check to make sure that no one is hiding and that your area is properly secure.
- Watch out for your neighbor. If someone forgets to secure their area or property, keep an eye on it. The department officers will assist in securing unattended areas.
- Report all suspicious persons or improperly secured areas to the Springfield College Police Department immediately.

Motor Vehicles

- Report all suspicious persons or vehicles seen around parking areas to the Springfield College Police Department immediately.
- Keep your vehicle locked and the windows up.
- Never leave your vehicle running when unattended.
- When parking, choose a well-lit, heavily traveled area.
- Packages, luggage, and other valuables should be locked in the trunk.
- Electronic accessories should be mounted either out of sight or with slide out brackets.
- These brackets will permit the removal of the unit so you can secure it in the trunk when the vehicle is unattended.
- Electronic accessories should be marked with an identifiable number and registered under Operation Identification.
- Keep spare keys in your wallet or purse, not inside the vehicle where a professional thief can easily find them.
- Consider the installation of anti-theft devices such as alarm systems, hidden ignition or fuel kill switches, steering column ignition switch protectors, steering wheel to brake pedal bar locks, tapered door lock buttons, and locks on the hoods and accessory items, such as gas caps, mag wheels, spare tires, etc.
- Do not keep insurance documents or title certifications in the glove compartment.
- Keep a record of your vehicle identification number (VIN), registration plate number, and title certificate number.

IV. Emergency Telephone Locations

Outdoor emergency telephones have been placed at strategic locations throughout the campus. These are either freestanding units or mounted to building exteriors, and are easily identifiable by blue lights mounted on top of each unit. These phones are designed to allow immediate two-way communication between the Springfield College Police Department and the person using the emergency phone. A total of 30 emergency telephones are located throughout the campus. The Springfield College Police Department can be quickly accessed by pushing one button or by dialing 911, depending on the phone being utilized. Additionally, a large portion of the campus is monitored by internal and external video cameras in order to assist in enhancing the safety of our students, employees, and visitors.

Telephones are at the following locations:

- Senior Suites
  - Lot 18 Side
  - Townhouses Side
- Wellness Center
- Track Shed
- Lakeside Hall
- Abbey Hall Entrance
- Abbey Hall Walkway
- Alumni Hall
- Administration
- Massasoit Hall
- Reed Hall
- International Hall
- Living Center
- Fuller Arts Center
- Lot 6
- Brennan Center, 45 Island Pond Road, Springfield, Mass. (two units)
- Schoo-Bemis Science Center
- Facilities and Campus Services/Lot 3
- Lot 2
- Weiser Hall
  - Baseball Field Side
  - Lot 1
- Harold C. Smith Learnings Commons
  - Lot 1
  - Alden Street Track Side
- Cheney Dining
  - Schoo-Bemis Side
  - Judd Gymnasia Side
- Health Sciences Center
- Lot 5: Near the Public Safety Building
- Lot 9: Near the EV Charging Stations
- East Campus, 701 Wilbraham Road, Springfield, Mass.

V. Emergency Services and Programs

The following is a list of the services and programs offered by Springfield College:

- **Safety Escort Service:** Springfield College Police Department personnel offer escorts to provide safety for those students who must walk on campus between dusk and dawn. Campus community members can also request an escort to campus locations after hours, by contacting the Springfield College Police Department at (413) 748-5555. Transportation will be provided based on the availability of patrol officers.

- **Security/Safety Reports:** These reports indicate potential security and safety hazards discovered by staff during routine building patrols. The reports note unsecured doors, unlocked/unattended rooms or laboratories, valuables left unattended, open/unlocked windows, lights left on that should be off, and lights turned off that should be on, (e.g., in stairwells). These reports are distributed to individuals responsible for the building or area in order to inform them of potential problems and to seek their assistance in solving security/safety hazards.

- **Elevator Help Phones:** Emergency telephones are located inside of elevators on campus. These phones are designed to allow immediate two-way communication between the Springfield College Police Department and the person using the phone.

- **Motorist Assistance Program:** Springfield College Police Department will assist in calling AAA, or towing and lockout services, as needed.
- **Work Orders:** Work orders are sent to the Department of Facilities and Campus Services so security/safety hazards can be remedied and broken or damaged items repaired.
- **Facilities Surveys:** Comprehensive surveys of exterior lighting, interior lighting, emergency equipment, exterior doors, and the trees and shrubbery are conducted at various intervals throughout the year.
- **New Student Orientation:** Crime prevention and a variety of safety presentations and printed materials are made available to all new students.
- **Residence Hall Security and Safety Programs:** Crime prevention presentations and printed materials are routinely made in residence halls.
- **Student Organization and Student Leader Security Programs:** Crime prevention presentations and print materials are routinely made available to members of student organizations. Specialized programs and training are presented to student staff members such as community directors, resident assistants, building managers, orientation leaders, and others in responsible roles across campus.
- **Employee Security and Safety Programs:** Crime prevention presentations and printed materials are routinely made available to employees of the College.
- **Rape Aggression Defense Course (RAD):** This course begins with awareness, prevention, risk reduction, and avoidance principles that are translated into realistic, self-defense techniques that can become viable options to a woman who is attacked. This course is offered upon request.
- **Campus Safety Programs:** The programs give participants a formal opportunity to meet with various members of the Springfield College Police Department and various departments in the Office of Campus Life and Community Engagement, including the dean of students.
- **Crime Prevention Presentations:** Presentations are made annually to various campus groups and organizations, including commuter students, international students, faculty, staff, student government, specific campus departments, recognized student organizations, and intercollegiate athletes.
- **Emergency Preparedness Plan:** The plan is available to the campus community through the Springfield College Police Department and Facilities, with information concerning procedures for fire, earthquake, hurricanes, serious injury, bomb threat, hazardous material leaks, and crimes in progress.

VI. Sexual Assault Prevention and Response

The Springfield College Sexual and Gender-based Misconduct (SGBM) policy prohibits sex discrimination, including acts of sexual assault, sexual harassment, sexual exploitation, domestic violence, dating violence, stalking, and retaliation as well as discrimination on the basis of sex, including on the basis of sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity (collectively referred to as "sexual and gender-based misconduct") in all College programs and activities. The College's full SGBM policy can be found online here as well as on the Title IX web page at springfield.edu/titleix.

Sex discrimination, including sexual and gender-based misconduct, is a violation of a person's rights, dignity, and integrity. Acts of sexual and gender-based misconduct represent a fundamental failure by a community member to recognize and to respect the intrinsic worth and dignity of another. Acts of sexual and gender-based misconduct are harmful to our community as a whole and will not be tolerated at the College. Such acts corrupt the integrity of the educational process and are contrary to the Humanics philosophy, upon which the College mission is built.

All members of the College community should be free from sex discrimination in the classroom; the social, recreational, and residential environment; and the workplace. The College seeks to foster a climate free from sex discrimination through a coordinated education and prevention program and clear and effective policies, including investigative and grievance procedures that are prompt, equitable, and accessible to all. In response to any report of sex discrimination, the College will take all appropriate steps to eliminate the misconduct, prevent its recurrence, and address its effects.

To foster a climate of respect for oneself, for one another, and to provide for the safety and security of our community, the College expects all community members to take action to prevent acts of sexual and gender-based misconduct. Creating a safe campus environment is the responsibility of all members of the College community, both individually and collectively.

To foster a climate that encourages reporting of sexual and gender-based misconduct, the College will actively educate the community, will respond to all allegations promptly, and will provide supportive measures to address the safety, emotional well-being, and academic needs of the individuals involved. Employees responding to reports of sexual and gender-based misconduct will act in a manner that recognizes the inherent dignity of the individuals involved.

The College will carefully review and/or investigate all reports thoroughly and provide for fair and impartial evaluation and resolution.

SEXUAL AND GENDER-BASED MISCONDUCT POLICY CONTACT

Questions or concerns regarding the College's SGBM policy or Title IX may be directed to the Title IX coordinator who is responsible for overall compliance with this policy:

Marilu Gamboa
Director of Non-Discrimination Initiatives and Title IX & Section 504 Coordinator
Flynn Campus Union, Suite 228
(413) 748-3248
titleix@springfield.edu

For more information, please visit the Title IX Web page at springfield.edu/titleix.

Inquiries may be made externally to:
Office for Civil Rights (OCR)
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-1100

Customer Service hotline: (800) 421-3481
TDD#: (877) 521-2172
Email: OCR@ed.gov
Web: https://www2.ed.gov/about/offices/list/ocr/index.html

Education and Prevention Programs

Springfield College engages in comprehensive, intentional, and integrated programming, initiatives, strategies, and campaigns intended to end dating violence, domestic violence, sexual assault, and stalking that:

- Are culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs, and informed by research, or assessed for value, effectiveness, or outcome; and
- Consider environmental risk and protective factors as they occur on the individual, relationship, institutional, community, and societal levels.

Educational programming consists of primary prevention and awareness programs for all incoming students and new employees and ongoing awareness and prevention campaigns for students and employees that, at a minimum:

a) Identifies domestic violence, dating violence, sexual assault, and stalking as prohibited conduct;
b) Defines using definitions provided both by the Department of Education as well as state law what behavior constitutes domestic violence, dating violence, sexual assault, and stalking;
c) Defines what behavior and actions constitute consent to sexual activity in the Commonwealth of Massachusetts and/or using the definition of consent found in the Student Code of Conduct if state law does not define consent;
d) Provides a description of safe and positive options for bystander intervention. Bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault, or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and acting to intervene;
e) Information on risk reduction. Risk reduction means options designed to decrease perpetration and bystander inaction and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.
f) Provides an overview of information contained in the Annual Security Report in compliance with the Clery Act.

The College has developed an annual educational campaign consisting of presentations that include distribution of educational materials to new students; participating in and presenting information and materials during new employee orientation; and ongoing activities, programs and awareness initiatives to all employees and students.

Title IX Training and Programming Outreach 2023-25

Programs held in 2023:

- Campus-wide email sent at the beginning of the academic year highlighting the Sexual and Gender-based Misconduct policy.
- Students were required to complete Vector Solutions' Sexual Assault Prevention online course modules.
- All new employees were required to complete Vector Solutions' Preventing Harassment and Discrimination: Title IX/Clery module.
- New students that attended the New Student Orientation (NSO) carnival received information on bystander intervention styles.

- New students attended an NSO session called “The Hook Up,” presented by Catharsis Productions, which addressed toxic language, predatory behavior, sexual assault, and empowering bystanders.
- All varsity athletes completed a Vector Solutions’ Sexual Assault Prevention online course.
- Athletics staff received training on reporting obligations, recognizing sexual violence, and resources.
- NSO leaders were trained on reporting, resources, and consent.
- Residence Life student employees and professional staff were trained on reporting obligations, resources, and consent.
- ONDI, the Health Center, and Health Promotion hosted Love Better Week to address dating violence and healthy relationships.
- ONDI and the Office of Health Promotion hosted OneLove workshops to address healthy and unhealthy relationships.
- ONDI, Public Safety, the Office of Community Standards, and the Office of Health Promotion held a Campus Safety Awareness Fair to educate students on safety policies and prevention strategies.
- ONDI hosted a screening and discussion of “Then Everything Changed,” a short film focused on stories of people impacted by dating violence.
- The Students Against Violence Everywhere (SAVE) club held a “Take Back the Night” event.
- ONDI participated in Fresh Check Day to highlight victim-blaming language and bystander intervention strategies.
- ONDI presented a OneLove workshop focused on navigating health LGBTQIA+ relationships during Seat at the Table.
- ONDI hosted a “Denim Day” event bringing awareness to sexual assault prevention and believing victims of violence.
- The Office of Health Promotion hosted a “Safe Spring Break” event to raise awareness of protective strategies while traveling.

Programs held in 2024:

- Campus-wide email sent at the beginning of the academic year highlighting the Sexual and Gender-based Misconduct policy.
- All new students were required to complete Vector Solutions’ Sexual Assault Prevention online course modules.
- All new employees were required to complete Vector Solutions’ Preventing Harassment and Discrimination: Title IX/Clery module.
- New students that attended the New Student Orientation (NSO) carnival received information on bystander intervention styles.
- All new students attended an NSO session called “The Hook Up,” presented by Catharsis Productions, which addressed toxic language, predatory behavior, sexual assault, and empowering bystanders.
- Athletics staff received training on reporting obligations, recognizing sexual violence, and resources.
- NSO leaders, Pre-Camp leaders, and Community Connections mentors were trained on reporting, resources, and consent.
- Residence Life student employees and professional staff were trained on reporting obligations, resources, and consent.
- ONDI hosted a table to highlight Stalking Awareness month.
- ONDI hosted a series called “IX and Dine” to highlight various sexual and gender-based misconduct behaviors, prevention techniques, and available resources.
- The Students Against Violence Everywhere (SAVE) club held a “Take Back the Night” event.
- ONDI participated in Fresh Check Day to highlight victim-blaming language and bystander intervention strategies.
- ONDI hosted a “Denim Day” event bringing awareness to sexual assault prevention and believing victims of violence.

- The Office of Health Promotion hosted OneLove workshops to address healthy and unhealthy relationships.

Programs held in 2025:

- Campus-wide email sent at the beginning of the academic year highlighting the Sexual and Gender-based Misconduct policy.
- All new students were required to complete Vector Solutions' Sexual Assault Prevention online course modules.
- All new employees were required to complete Vector Solutions' Preventing Harassment and Discrimination: Title IX/Clery module.
- New students that attended the New Student Orientation (NSO) carnival received information on bystander intervention styles.
- All new students attended an NSO session called "The Hook Up," presented by Catharsis Productions, which addressed toxic language, predatory behavior, sexual assault, and empowering bystanders.
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- The Office of Health Promotion hosted OneLove workshops to address healthy and unhealthy relationships.

Sex Offenders

Campus Sex Crimes Prevention Act

The Federal Campus Sex Crimes Prevention Act requires colleges and universities to issue a statement advising the campus community where state law enforcement agency information concerning registered sex offenders may be obtained. The act also requires registered sex offenders to provide to appropriate state officials notice of each institution of higher education in that state at which the offender is employed, carries on a vocation, or is a student.

How to Inquire About Sex Offenders

Members of the Springfield College community may request information about sex offenders in Massachusetts at the Massachusetts Sex Offender Registry Board, telephone (978) 740-6400 or https://www.mass.gov/orgs/sex-offender-registry-board or the Springfield Police Department at (413) 787-6359. http://www.springfield-ma.gov/police/index.php?id=sex-offenders

Penalties for Improper Use of Sex Offender Registry Information

Information contained in the Sex Offender Registry shall not be used to commit a crime against an offender or to engage in illegal discrimination or harassment of an offender. Any person who improperly uses Sex Offender Registry information shall be punished by not more than two and one-half years in the house of correction, or by a fine of not more than $1,000, or by both such fine and imprisonment.

VII. Crime Statistics

Statement of Policy

The Springfield College Police Department is the centralized reporting authority for Springfield College. The chief of police collects statistics from the Office of Community Standards and Office of Non-discrimination Initiatives and Title IX for the annual report. Statistical information for alcohol, drug, and weapons referrals is compiled through the Office of Community Standards, which manages alcohol and drug education and related public safety records.

The Springfield College Police Department also collects statistical information from the Massachusetts State Police and the City of Springfield Police Department for all publicly held properties adjacent or contiguous to the campus as defined by federal law. Springfield College does not recognize any off-campus student organizations and does not collect statistical data for private off-campus student residences, except those that appear in the City of Springfield police reporting statistics.

Springfield College also reviews all crimes for manifest evidence that the victim was intentionally selected because of the victim's actual or perceived race, religion, sexual orientation, gender, ethnicity, or disability. Statistics reported for these crimes are reported as hate crimes.

Crimes may be reported to the following offices or departments that will, in turn, notify the Springfield College Police Department.

- Vice President for Campus Life and Community Engagement (413) 748-3100
- Office of Non-discrimination Initiatives (413) 748-3248
- Health Center (413) 748-3175
- Counseling Center (413) 748-3345
- City of Springfield Police Department (413) 787-6302
    - Special Victims Unit (413) 787-6352
- Massachusetts State Police, Troop B (413) 736-8390

The Annual Disclosure of Crime Statistics

The Springfield College Police Department, in collaboration with the Office of Community Standards and the Office of Non-Discrimination Initiatives, prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report is accessible on our website at springfield.edu/clery. This report also is prepared in cooperation with the local law enforcement agencies. Campus crime, arrest, and referral statistics include those reported to the Springfield College Police Department and/or designated Campus Security Authorities.

Clery Definitions

The Clery Act is provided to assist in the classification of crimes. Clery definitions are taken from the Federal Bureau of Investigation (FBI) National Incident-Based Reporting System (NIBRS) as required by the Clery Act regulations.

Murder and Non-negligent Manslaughter: The willful (non-negligent) killing of one human being by another. This includes death or injuries received in a fight, argument, quarrel, assault, or commission of a crime.

Negligent Manslaughter: The killing of another person through gross negligence.

Rape: Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without consent of the victim.

Fondling: The touching of the private body parts of another person for sexual gratification, without the consent of the victim.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Burglary: The unlawful entry of a structure to commit a felony or a theft. This includes unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; and safecracking.

Motor Vehicle Theft: The theft or attempted theft or a motor vehicle.

Larceny/Theft: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

Arson: Any willful or malicious burnings or attempts to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate relationship with the victim. Note that this may be counted as domestic violence in Massachusetts.

Domestic Violence: A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, or with whom a child is shared, or with whom they cohabitate, or by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction. Massachusetts General Laws Chapter 209A Section 1 defines domestic violence as the occurrence of one or more of the following acts between family or household members:

(a) attempting to cause or causing physical harm;
(b) placing another in fear of imminent serious physical harm; or
(c) causing another to engage involuntarily in sexual relations by force, threat or duress.

"Family or household members," are defined as persons who:

(a) are or were married to one another;
(b) are or were residing together in the same household;
(c) are or were related by blood or marriage;
(d) have a child in common regardless of whether they have ever married or lived together; or
(e) are or have been in a substantive dating or engagement relationship.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for their safety or suffer substantial emotional distress.

Hate Crimes: Offenses and crimes involving bodily injury due to prejudice of race, gender, religion, sexual orientation, ethnicity/national origin, or disability.

Arrest: Persons processed by arrest, citation or summons. An arrest has occurred when a law enforcement officer detains an adult with the intention or seeking charges against the individual for the specific offense(s) and a record is made of the detention. A juvenile should be counted as "arrested" when the circumstances are such that if the individual were an adult, an arrest would have been counted.

Referred for Disciplinary Action: The referral of any person to any official who initiates a disciplinary action of which a record is kept and which may result in the imposition of a sanction.

Illegal Weapons Possession: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature. This also includes the manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; using, manufacturing, etc., of silencers; furnishing deadly weapons to minors; illegal aliens possessing deadly weapons; and attempts to commit any of the above.

Drug Law Violation: The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation or any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine, and the derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics, manufactured narcotics that can cause true addiction (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Liquor Law Violation: The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness. This includes the manufacture, sale, transporting, furnishing, possessing, etc., of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; underage possession; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and attempts to commit any of the above.

On-campus Locations

The following statistics are reported for all on-campus locations, which are defined as "any building or property owned or controlled by an institution within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls, and property that is within the same reasonably contiguous geographic area of the institution that is owned by the institution."

On-campus Residence Halls

The following statistics are categorized by incidents that occur in on-campus residence halls that are owned and serviced by Springfield College. The following are the current residence halls at Springfield College: Alumni Hall, Massasoit Hall, Reed Hall, International Hall, Lakeside Hall, Living Center, Abbey-Appleton Hall, Gulick Hall, Townhouses and Senior Suites.

City of Springfield Public Property

The following statistics are reported for public property, including thoroughfares, streets, sidewalks and parking facilities, and is within the campus or immediately adjacent to and accessible from the campus.

The Springfield College Police Department has received statistics from the City of Springfield Police for public and privately held properties that meet this definition.

The table shown on the next page provides crime statistics for on-campus locations, residence halls, non-campus locations, and public property.

Clery Statistics 2023-2025

Offense	Location	2023	2024	2025
Murder and Non-Negligent Manslaughter	On Campus	0	0	0
	Residence Hall	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Negligent Manslaughter	On Campus	0	0	0
	Residence Hall	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Rape	On Campus	9	2	1
	Residence Hall	9	2	1
	Non-Campus	0	0	0
	Public Property	0	0	0
Fondling	On Campus	1	3	3
	Residence Hall	1	3	3
	Non-Campus	0	0	0
	Public Property	0	0	0
Incest	On Campus	0	0	0
	Residence Hall	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Statutory Rape	On Campus	0	0	0
	Residence Hall	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Robbery	On Campus	0	1	1
	Residence Hall	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Aggravated Assault	On Campus	0	0	1
	Residence Hall	0	0	0
	Non-Campus	2	0	0
	Public Property	0	0	0
Burglary	On Campus	1	5	3
	Residence Hall	0	3	2
	Non-Campus	0	0	0
	Public Property	0	0	0
Motor Vehicle Theft	On Campus	5	7	7
	Residence Hall	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	1
Domestic Violence	On Campus	0	0	0
	Residence Hall	0	0	0
	Non-Campus	0	0	0
	Public Property	0	0	0
Dating Violence	On Campus	2	0	1
	Residence Hall	2	0	1
	Non-Campus	0	0	0
	Public Property	0	0	0
Stalking	On Campus	5	6	7
	Residence Hall	2	3	4
	Non-Campus	0	0	0
	Public Property	0	0	0

Arrests and Disciplinary Referral Statistics

Arrest and Referral Statistics		2023		2024		2025	
		Arrests	Referrals	Arrests	Referrals	Arrests	Referrals
Liquor Law Violations	On Campus	0	86	0	61	0	28
	Residence Hall	0	72	0	58	0	28
	Non-Campus	0	1	0	0	0	0
	Public Property	0	1	0	0	0	0
Drug Law Violations	On Campus	0	0	0	1	0	0
	Residence Hall	0	0	0	1	0	0
	Non-Campus	0	0	0	0	0	0
	Public Property	1	0	1	0	1	0
Weapons Law Violations	On Campus	0	2	0	1	1	2
	Residence Hall	0	2	0	1	1	2
	Non-Campus	0	0	0	0	0	0
	Public Property	0	0	0	0	0	0

The Commonwealth of Massachusetts changed the laws regarding possession of marijuana. Possession of marijuana under 1 ounce is now a civil infraction.

Important Note: We adjusted our alcohol referrals after further review of the information provided by the Office of Community Standards. In our findings, we over-counted our statistics for cases that do not fall under the Clery Report for liquor law violations. For example, alcohol paraphernalia was added, which is not a crime.

Hate Crimes

The following statistics are reported for crimes that have manifest evidence that the victim was intentionally selected because of the victims actual or perceived race, religion, sexual orientation, gender, ethnicity, or disability.

In 2025, Springfield College reported four on-campus hate crimes, three of which occurred in residence halls. The incidents included two simple assaults, one characterized by bias based on race or ethnicity and one based on sexual orientation, and two incidents of property damage, one characterized by bias based on race or ethnicity and one based on religion. Both simple assaults and one of the property damage incidents occurred in residence halls.

There were no hate crimes reported for the years 2023 or 2024.

VIII. Annual Fire Safety Report

Springfield College is committed to providing a healthy and safe educational and working environment for its students, faculty, and staff. In order to meet this goal, the College has developed a number of policies and procedures to protect the campus community. The success of the program depends on each one of us.

As required by the Higher Education Opportunity Act (Public Law 110-315), the College has compiled the following Annual Campus Safety Fire Report for the year ending Dec. 31, 2025. The required information related to campus fire activity is detailed as follows:

Student Handbook Safety Policies and Rules (from *The Student Handbook*)

Chapter 4.7: Residence Hall Emergencies

Emergencies that are reported by students to Public Safety should also be brought to the immediate attention of the resident assistant on duty via the posted cell phone number in each individual residence hall. These include serious accidents, illness, gross violations of rules, plumbing or electrical failures, fire, and similar matters.

4.7.1. Fire Prevention: Each residence hall building is required to organize fire drill procedures and to hold fire drills. When the fire alarm sounds, each student is to leave the residence hall as quickly and quietly as possible.

4.7.2. Evacuation Procedure:

4.7.2.1. Shut all windows.
4.7.2.2. Leave the lights on.
4.7.2.3. Wear shoes.
4.7.2.4. Take a towel to cover your face in case of fire.
4.7.2.5. Close doors but leave them unlocked.
4.7.2.6. Walk quickly to the nearest exit, DO NOT use the elevator.
4.7.2.7. Remain calm.

4.7.3. Fire Protection Equipment: To protect the life and safety of those living in College housing, the use of fire extinguishers and all other equipment necessary for fire protection must be limited to emergencies or fire drills only. Tampering with fire equipment is prohibited.

4.7.4 Students are not allowed to cook in their rooms or be in the possession of cooking appliances. All cooking and storage of cooking appliances must be restricted to kitchen facilities provided in each residence hall or apartment. Candles (whether burning, burnt, new or decorative, with or without a wick), lighters, matches, incense, wax melters, and oil-burning lamps are not permitted. The garaging of any type of motor vehicle or combustible material is not permitted in the buildings. Only refrigeration units less than or equal to 4.0 cubic feet may be used. Microwaves are not permitted unless part of a micro-fridge unit. During holiday and spring vacations, refrigerators must be emptied and left unplugged by the student. There is no storage for refrigerators over the summer. Air conditioning units and space heaters are not permitted. Residence Life staff may conduct safety inspections during the semester and breaks and restricted items may be confiscated.

For information concerning all of the policies of Springfield College, please refer to *The Student Handbook*.

IMPORTANT PHONE NUMBERS

Springfield College Police Department
(413) 748-5555 (emergency)
(413) 748-3516 (non-emergency)

Springfield College Facilities Management
(413) 748-3252

Springfield Police Department
911 (emergency)
(413) 787-6310 (non-emergency)

Springfield Fire Department and Ambulance
911 (emergency)
(413) 787-6410 (non-emergency)

Fire Safety Training

Springfield College conducts training for all residence advisors as well as first-year student residents. This training covers:

- Evacuation and emergency preparedness
- Organizational mandates
- Fire inspection programs
- Kitchen safety in residence halls
- Life safety systems

EMERGENCY PROCEDURES

Fire Alarm Procedures

1. All faculty members, staff members, and students are required to evacuate the building during a fire alarm.
2. If a fire alarm sounds, close the door to your room. Proceed to the nearest exit. If smoke hampers your means of egress, find an alternative route.
3. Do not use the elevator to evacuate the building, as smoke will rise into the elevator shaft, placing everyone inside at serious risk. Use the stairs in order to evacuate safely.
4. If you observe other people in the building who may be unfamiliar with the alarm, advise them of the fire alarm and suggest that they evacuate. **DO NOT** force them to leave, or become confrontational.
5. Proceed to a pre-designated assembly area, away from the building. Do not stand in front of or near the entrances to the building since fire department access to the building should not be obstructed.
6. Do not re-enter the building until the fire alarm has been silenced and Springfield College Police Department or the Springfield Fire Department has indicated that it is safe to re-occupy.

Fire Reporting Procedures

Follow these procedures if you discover a FIRE:

1. Close the door to the room involved. This will contain the fire and make it easier to extinguish.
2. Activate the closest fire alarm. Pull stations are normally located next to the exit or stairwell door.
3. Report the fire to Springfield College Police Department (413) 748-5555, or ext. **5555**. Call from a safe location, away from the fire. Never assume that someone else has called. Extinguish the fire using the appropriate fire extinguisher, if possible. Do not place yourself at risk. Use the fire extinguisher only if you have been properly trained and the fire is small.

Fire Evacuation Procedures

1. When evacuating the building, use the most direct means of egress possible.

2. Before you open a door, feel the door with the back of your hand. If the door is hot, or you can see fire or smoke in the corridor, do not pass through. Stay in the room. Pack towels (preferably wet) under the door to prevent smoke entry. Telephone the Springfield College Police Department at (413) 748-5555 or ext. 5555 and report your location. If a telephone is not available, go to the window and wave a brightly colored cloth to draw attention to you. Open the window; do not break the window. If you break the window, smoke may enter from the floor below.
3. If the door is cool, open it slowly. If there is no smoke, proceed to the nearest exit. If the smoke is light, crawl low to the closest exit. If you encounter smoke along the way, choose an alternative escape route. Make sure the doors close behind you to prevent the spread of smoke.
4. Once outside, proceed to the designated area, away from the building and doors. Make sure that everyone is accounted for. If occupants were unable to get out of the building, or if they cannot be found, report this to Springfield College Police Department officers, who will arrive on the scene as soon as possible.

Emergency Evacuation Procedures for Persons with Disabilities

1. If the occupant, resident, or visitor is located on the ground floor of the building, exit through the closest appropriate means of egress.
2. If the occupant, resident, or visitor is located above or below the ground floor, **do not use the elevator**. Stay in your office or room, or see specific examples below.
3. Call the Springfield College Police Department at (413) 748-5555 or ext. 5555 and give the officer your name, exact location, room number, and telephone number. Remain by the phone until contacted by the officer. Firefighters will assist persons who are unable to evacuate.
4. Persons with hearing impairments can be assisted out of the building, provided that they are made aware of the activation of the fire alarm.
5. Persons with visual impairments can be safely helped out of the building, provided that a person is there to assist them, and that most of the other building occupants have already left the building. The evacuation of persons with disabilities at the same time as everyone else might increase the risk of accidents or otherwise endanger all persons trying to vacate the building.
6. Persons with mobility impairments should most often remain in their rooms until assisted by the fire department. Untrained occupants should not attempt to carry people from the building. This could cause stairway restriction for other evacuees and may also result in serious injury.

Violations of Massachusetts General Laws and Fire Codes

Failure to Evacuate

Except for emergency response agencies (e.g., Springfield Fire Department and Springfield College Police Department), all occupants in the building will evacuate when a fire alarm has been activated. Individuals or groups failing to evacuate will be subject to disciplinary action, fines, or expulsion from College housing and/or criminal prosecution.

Failure to evacuate the premises within three to five minutes or failure to cooperate with College personnel when alarms sound will result in disciplinary action. If any further violations occur, the student will face severe disciplinary action.

Residence life staff members will perform floor and building sweeps for the health and safety of residents. Residents found in their rooms during a fire or fire alarm will be reported to the Office of Community Standards for disciplinary action. Springfield College has adopted this approach to help prevent false alarm apathy.

Blocking Fire Department Access
Persons who intentionally block or otherwise hamper the duties of the Springfield Fire Department or Springfield College Police Department during a fire or medical emergency will be subject to disciplinary action, fines, or expulsion from college housing and/or criminal prosecution.

Any student who intentionally blocks or hampers emergency response personnel is subject to disciplinary action.

Tampering with Fire Detection and Suppression Equipment
Unauthorized modifications of or tampering with the fire detection and/or suppression system (including fire extinguishers) in any building or room will result in disciplinary action, fines, or expulsion from College housing and/or criminal prosecution.

Any student who tampers with fire equipment, except for the intent of putting out or reporting a fire, is subject to disciplinary action.

If fire equipment from the City of Springfield arrives on the scene as a result of a false alarm, state statute mandates the penalties as a fine between $100 and $500 and up to six months in prison for the person found guilty.

False Fire Alarm
Any person who, without proper justification, turns in a false fire alarm by activating a fire alarm pull station or calling in a report of fire may be punished with disciplinary action, fines, or expulsion for college housing, and/or criminal prosecution.

Any student who tampers with or activates a fire alarm pull station, except for the intent of causing an alarm for a fire, is subject to a one-semester suspension from the College and a $500 fine.

Malicious Burning of Building Component(s) or a Building

Any person who knowingly sets fire to components of a building (e.g., doors, bulletin boards, and furniture) and/or the building itself will face disciplinary action, fines, or expulsion from College housing, and/or criminal prosecution.

Smoke Bombs and Bomb Threats
Any person who possesses and/or activates a smoke bomb in a building without the permission of the Springfield College Police Department, or any person who initiates a bomb threat, will be subject to disciplinary action, fines, or expulsion from college housing and/or criminal prosecution.

Fire Hydrants and Fire Lanes
No vehicle except emergency response apparatus or cars shall park in designated fire lanes or in front of a fire hydrant. Springfield College shall not be responsible for any damage to a motor vehicle that obstructs the response of the Springfield Fire Department or other emergency response agency.

Fire Hazards
Motorcycles, automobiles, mopeds, gasoline, propane, flammable liquids, and other similar items are not allowed in buildings other than those facilities specifically designed for that intended purpose and shall be removed at the owner's expense. Fire hazards such as those associated with poor housekeeping, electrical hazards, and improper use of cooking equipment are addressed in a later section.

Fireworks
Any person possessing and/or discharging fireworks on the campus will face disciplinary action, fines, or expulsion from College housing, and/or criminal prosecution.

Fire Drills

Fire drills at Springfield College will be conducted in residence halls at least twice during the academic year. Fire drills are performed to familiarize occupants in the building with the sound of the fire alarm, to verify that the system is working as required, and to test the evacuation systems for faculty, staff, and students.

On planned fire drills only:

- The community director may request that each resident assistant spot-check their floor/rooms on floor for students not leaving the building.
- An incident report will be submitted to report students who do not respond to fire alarms or fire drills in a timely manner.
- Any illegal items or policy violations discovered during the drill should be addressed after the fire drill. You should have another staff member go with you to address the issue.
- During planned drills, while students are outside waiting to come back in, hall issues can be addressed.

Please remember:
Once the building is evacuated and campus police and/or the fire department have arrived, they assume complete responsibilities for the building. Please cooperate fully with emergency staff. You should not allow students back into the building until the fire department and campus police indicate that it is safe to reenter the building.

Notification of Fire Event
In the event that a fire does occur, notification must be made immediately to the Springfield College Police Department by calling (413) 748-5555 or ext. 5555 from a campus line. Notifications will then be made by the Springfield College Police Department to the following staff:

- Chief, Springfield College Police Department
- President
- Vice President for Campus Life and Community Engagement
- Dean of Students
- Vice President for Finance and Administration
- Director of Facilities Management
- Environmental Health and Safety Officer
- Director of Purchasing
- President's Chief of Staff
- Other staff as deemed necessary depending on the circumstances

Inspections/Violations of College Policy

Most residence hall fires start in student rooms. The cause of the fire could be careless disposal of smoking material, cooking equipment, candles, or improper lights and wiring. Residents often believe that a fire will not take place in their building because the dormitory is constructed of brick and/or concrete. While it is true that the exterior is fire resistant, the contents inside are not. Wastepaper baskets, sheets, futons, wall hangings, and furniture are fuel sources for a potential fire; if ignited, each will allow smoke and flame to spread throughout the room, floor, or building. Ignition sources include, but are not limited to, candles.

For health and safety reasons, Springfield College will inspect each means of egress, electrical room, recycling closet, student storage area, and individual room at least twice annually to help maintain a healthy and safe living environment for all building residents. In addition, if the College receives a complaint about an area or room within a residence hall relative to health and safety, the College can and will inspect and rectify the hazardous condition at the resident's expense. Springfield College Police Department officers or the vice president of campus life and community engagement, or staff from residence life can inspect, correct, and if necessary, confiscate any item found within an area or room that poses a risk to the occupants of the area, room, or building. Springfield College will inspect for the following:

Improper Appliances	
● Air conditioners	● Satellite dishes or antennas
● Coffee makers	● Waffle irons
● Crockpots	● Immersion heaters
● Doughnut makers	● Microwave ovens
● Electric frying pans/woks	● Popcorn poppers with oil
● Gas appliances	● Power strips without built-in breakers or fuses
● Grills	● Refrigerators larger than 4.5 cubic feet
● Halogen lamps	● Space heaters
● Hotplates	● Sun lamps
	● Toaster ovens
Improper Wiring	
● Overloaded extension cords	● Outdoor lighting
● Overloaded electrical outlets	● Decorative lights improperly installed

Appliances found in violation of these regulations will be confiscated.

Bunks must:

- Be in compliance with all state building and fire prevention regulations
- Be free standing and not attached to the floor, wall, or ceiling
- Have a sleeping surface at least four feet beneath the ceiling
- Not have more than two sides enclosed by wall or partition
- Not block or obstruct windows, doors, smoke detectors, network outlets, or emergency exits
- Not cause damage to the room or its contents (the owner will be financially responsible for any damage to College property)

Other Construction or Modifications

Students may not construct partitions, subdivide their rooms, construct additions or install or modify electrical wiring or plumbing, or alter "means of egress" (i.e. emergency exits). Each of these modifications increases the risk of fire or personal injury accidents.

Candles, Open Flame Devices, and Smoking

Open flame devices are prohibited in residence halls. Candles for religious services and birthday parties must be approved in advance by facilities or public safety. This policy excludes the College chapel. Candles, incense, and similar items may not be burned or lit in any residence hall. If lit or previously burned candles or incense are found or reported they will be confiscated.

Smoking

Effective Jan. 1, 2018, Springfield College moved to a smoke-free campus. Smoking and the use of all tobacco products are prohibited on all campus grounds, including academic buildings and residence halls.

Holiday Decorations

In accordance with the Massachusetts Fire Prevention Regulations, the following decorative items shall not be permitted in Springfield College buildings and residence halls:

● Candles *(except those approved by police department officers)*	● Paper streamers
● Christmas or other sawn trees *(except UL- or FM-approved artificial Christmas or decorative trees or garland)*	● Christmas or other decorative wreaths *(except UL- or FM-approved artificial Christmas or decorative wreath)*
● Corn stalks or shucks	● Cotton or confetti
● Dry moss or leaves	● Sawdust or wood shavings
● Hay or straw	● Tree branches and leaves

Only UL- or FM-approved lighting for indoor use can be used in academic and residential buildings. If used, the lights cannot be run over ceiling tiles or grids, or through walls or doorways. The lights must be hung below the ceiling using non-conductive material (e.g., string or tape). The lights cannot restrict means of egress and can be removed by personnel from Facilities Management, Springfield College Police Department, or the director of residence life if a hazardous condition exists. Not more than three (3) sets of lights can be attached to a single extension cord. Lights must be turned off when the area is unattended.

Electrical and Extension Cords

Electrical cords (primary and extension) must not pass through walls, floors, or above suspended ceilings. Electrical cords (primary and extension) cannot be beneath carpets or across corridors or fire escapes. This type of placement could cause a fire or be responsible for a personal injury accident. If temporary wiring is required, the cord must be run along the wall, not across an aisle or overhead. It must be held up with a non-conductive material such as string or tape, and may not run above a concealed space such as a drop ceiling.

Electrical and mechanical closets and rooms are hazardous locations. They are not to be used for general storage and they must be kept clean at all times to reduce the risk of fire. Electrical panels shall be properly maintained in accordance with Massachusetts Electrical Code, there must be at least three-square feet of space around all electrical panels, boxes, disconnects, fuses, and associated equipment.

Students who have questions about electrical closets, disconnects, panels, rooms, or service should contact Facilities Management at (413) 748-3252 during business hours Monday to Friday. For health and safety reasons, Facilities Management personnel shall have full and final control over their respective spaces.

Fire Doors, Escapes, and Exits

For health and safety reasons, all means of egress and their components must be properly maintained at all times in accordance with the requirements of the State Building and Fire Prevention Regulations. A means of egress shall include but is not limited to corridors, doorways, fire escapes, and stairwells. They incorporate an exit access (corridors and stairs that lead to an exit), an exit (the door itself), and the exit discharge (the exterior side of the door, which could include a fire escape, another building, or sidewalk). Each corridor and stairwell in the residence

halls have the following equipment: emergency lighting, exit signs, fire extinguishers, fire alarms, and smoke detectors. Fines for tampering with or otherwise damaging the above referenced equipment can range from $50 to $500.

The corridors in the residence halls are required to be free of hazards and obstructions. Corridors, fire escapes, hallways, and stairwells cannot be used for the placement or storage of combustible material (i.e., boxes, cardboard and/or paper), bicycles or furniture, waste receptacles, personal belongings (including shoes), or any other item or equipment that would hinder a safe means of egress or firefighting operations. Corridors, fire escapes, hallways, and stairwells cannot be used as runways for extension cords, telephone wires, or television cables that could create a personal injury hazard.

- Fire escapes or exits, cannot be used for storage of grills, regardless of size or fuel.
- Fire doors in corridors and stairwells cannot be chocked open (except smoke-activated fire doors that close when fire alarm is activated)
- You could be fined for obstructing a means of egress.

Fire Safety Systems

All Springfield College residence halls are equipped with automatic fire alarm systems that are monitored 24 hours per day, seven days per week by the Springfield College Police Department. Additionally, each residence hall is equipped with emergency lighting in the hallways and stairwells that is designed to automatically activate during a power outage and remain active for a minimum of 90 minutes. Fire extinguishers are located throughout the buildings in common areas, hallways, and in kitchen units. A specific description of the system in each residence hall follows:

Abbey-Appleton Hall: The hall has an automatic fire detection system with smoke detectors in hallways and stairwells. Manual pull stations are located in hallways and building exits. Mechanical spaces are protected by heat detectors. The facility also has emergency lighting wall packs with battery backup as well as emergency power from the generator at Lakeside Hall to provide power to hallway and stairwell lights.

Alumni Hall: The hall has an automatic fire detection system with smoke detectors in hallways and stairwells. Manual pull stations are located in hallways and building exits. Mechanical spaces are protected by heat detectors. The facility also has emergency lighting wall packs with battery backup as well as emergency power from the generator at the Powerhouse to provide power to hallway and stairwell lights.

International Hall: The hall has an automatic fire detection system with smoke detectors in hallways and stairwells. Manual pull stations are located in hallways and building exits. Mechanical spaces are protected by heat detectors. The facility also has emergency lighting wall packs with battery backup as well as emergency power from the generator at the Powerhouse to provide power to hallway and stairwell lights. The facility also has emergency power from a generator located in the sub-basement serving various hallway and stairwell lights as well as emergency power from the generators at the Powerhouse to serve the two elevators. The residence hall also is equipped with an automatic sprinkler system, with sprinkler heads located in every room as well as a standpipe system on each floor in the stairwell.

Reed Hall: The hall has an automatic fire detection system with smoke detectors in hallways and stairwells. Mechanical spaces are protected by heat detectors. Manual pull stations are located in hallways and building exits. The facility also has emergency power from the generator at the Powerhouse to provide power to hallway and stairwell lights.

Massasoit Hall: The hall has an automatic fire detection system with smoke or heat detectors in hallways and stairwells. Manual pull stations are located in hallways and building exits. Mechanical spaces are protected by heat detectors. The facility also has emergency lighting wall packs with battery backup as well as emergency power from the generator at the Powerhouse to provide power to hallway and stairwell lights.

Lakeside Hall: The hall has an automatic fire detection system with smoke detectors in hallways and stairwells. Manual pull stations are located in hallways and building exits. Mechanical spaces are protected by heat detectors. The facility also has emergency power from a generator on the second floor of the building to provide power to hallway and stairwell lights.

Townhouses: The Townhouses have an automatic fire detection system with heat detectors in each townhouse as well as local sounding smoke detectors. Manual pull stations in each residential unit are located at both the front and rear doors. Heat detectors and pull stations will activate a general alarm in all units.

Senior Suites: The suites have an automatic fire detection system with smoke or heat detectors in hallways and stairwells. Manual pull stations are located in hallways and building exits. Mechanical spaces are protected by heat detectors. The facility also has emergency lighting wall packs with battery backup as well as emergency power from the generator at the Powerhouse to provide power to hallway and stairwell lights. The facility is also equipped with an automatic sprinkler system, with sprinkler heads located in every room.

The Living Center: The center has an automatic fire detection system with heat detectors in each apartment as well as local sounding smoke detectors. Manual pull stations in each residential unit are located at both the front and rear doors. Heat detectors and pull stations will activate a general alarm in all units. The building also is equipped with a standpipe system on each floor.

Additionally, the College owns a number of on-campus houses and apartments. All units include smoke detectors and carbon monoxide detectors with battery backup. For the 2024-2025 academic year, the following College-owned residences were occupied by students:

- 16 Conklin St.
- 36 Conklin St.
- 170 Alden St.
- 172 Alden St.
- 230 Norfolk St.
- 240 Norfolk St.
- 271 Norfolk St.
- 40 Colchester St.
- 42 Colchester St.
- 46 Colchester St.
- 48 Colchester St.
- 41 Shillingford St.
- 43 Shillingford St.
- 232 Middlesex St.
- 236 Middlesex St.
- 242 Middlesex St.
- 246 Middlesex St.
- 272 Middlesex St.
- 513 King St.
- 523 King St.
- 529 King St.
- 482 King St.
- 498 King St.
- 500 King St.

Plans for Future Improvements in Fire Safety

In regard to physical fire safety improvements, the College will continue to include fire alarm and automatic sprinkler improvements and installations in new and significantly renovated spaces. The College also regularly reviews physical fire safety improvement proposals on an ongoing basis.

Fire Safety Systems Statistics

Fire Safety System in Residential Facilities 2025							
Residential Facilities	Fire Alarm System Monitored by College Police	Partial Sprinkler System	Full Sprinkler System	Smoke Detection	Fire Extinguishers	Evacuation Plans and Placards	Number of Annual Fire Evacuation Drills
Abbey-Appleton Hall 305 Alden St.	Yes	No	No	Yes	Yes	Yes	1
Alumni Hall 263 Alden St.	Yes	No	No	Yes	Yes	Yes	1
Kakley Graduate-Annex 79-89 Logan St.	Yes	No	No	Yes	Yes	Yes	1
Gulick Hall 375 Alden St.	Yes	No	No	Yes	Yes	Yes	1
International Hall 280 Hickory St.	Yes	No	Yes	Yes	Yes	Yes	1
Lakeside Hall 309 Alden St.	Yes	No	No	Yes	Yes	Yes	1
Living Center 79-89 Logan St.	Yes	No	No	Yes	Yes	Yes	1
Massasoit Hall Wilbraham Ave. and Hickory St.	Yes	No	No	Yes	Yes	Yes	1
Reed Hall Wilbraham Ave. and Hickory St.	Yes	No	No	Yes	Yes	Yes	1
Senior Suites 440 Alden St.	Yes	No	Yes	Yes	Yes	Yes	1
Townhouses 420 Alden Street	Yes	No	No	Yes	Yes	Yes	1
College-owned Graduate Housing 16 Conklin St. 36 Conklin St. 170 Alden St. 172 Alden St. 230 Norfolk St. 240 Norfolk St. 241 Norfolk St. 271 Norfolk St. 40 Colchester St. 42 Colchester St. 46 Colchester St. 48 Colchester St. 41 Shillingford St. 43 Shillingford St. 232 Middlesex St. 236 Middlesex St. 242 Middlesex St. 246 Middlesex St. 272 Middlesex St. 513 King St. 523 King St.	Yes	No	No	Yes	Yes	No	0

529 King St. 482 King St. 498 King St. 500 King St.							

Residential Hall Alarm Tests

Residential Fire Alarm Tests			
Residential Facilities	2023	2024	2025
Abbey-Appleton Hall 305 Alden St.	1	1	1
Alumni Hall 263 Alden St.	1	1	1
Kakley Graduate-Annex 79-89 Logan St.	1	1	1
Gulick Hall 375 Alden St.	1	1	1
International Hall 280 Hickory St.	1	1	1
Lakeside Hall 309 Alden St.	1	1	1
Living Center 79-89 Logan St.	1	1	1
Massasoit Hall Wilbraham Avenue and Hickory Street	1	1	1
Reed Hall Wilbraham Avenue and Hickory Street	1	1	1
Senior Suites 440 Alden St.	1	1	1
Townhouses 420 Alden St.	1	1	1

Fire Statistics

No residence hall fires have been reported at Springfield College in 2022 or 2023. A minor electrical fire occurred in the Senior Suites in 2024, where no injuries or damage was reported. A minor cooking fire occurred in the Living Center in 2025, where no injuries or damage was reported.

Fire Log

Building	Cause of Fire	Fire-Related and Medically Treated, Injuries			Fire-Related Deaths			Value of Property Damage		
		2023	2024	2025	2023	2024	2025	2023	2024	2025
Senior Suites	Electrical (2024)	0	0	0	0	0	0	0	0	$0
Living Center	Cooking (2025)	0	0	0	0	0	0	0	0	$0

IX. Hazing (New Section for 2025)

Policy Statement

Springfield College is, first and foremost, an educational institution committed to the safety, dignity, and well-being of all members of its community. Its hazing prevention policy and response procedures for hazing incidents embody the institution's mission. Membership in student organizations (e.g., athletics, club sports, intramurals, esports, clubs, leadership groups, theatrical groups) can increase leadership and service potential, provide athletic, recreational, intellectual, and spiritual opportunities, and otherwise contribute positively to students' personal and social development. When membership is linked to the involvement of hazing activities, the educational purpose of the endeavor is compromised, and the safety of students is endangered. Hazing is prohibited by college policy and is a crime in Massachusetts.

The complete Hazing policy can be found on the Springfield College website and in this document.

Reporting Hazing

All Springfield College students and employees must report known or suspected hazing to public safety, a college official, or on the general reporting form found in PrideNET (you must be logged in to access). Massachusetts State Law, Chapter 269 (Section 18) states that whoever fails to report such crime shall be punished by a fine of not more than one thousand dollars. Hazing includes observation of hazing activities by individuals in a position to intervene but fail to intervene, including organization officers/leaders who are aware of planned hazing activities and who condone and/or fail to prevent the hazing from occurring, regardless of their degree of participation or lack thereof.

Hazing Prevention

All Springfield College students and employees will be provided, annually, hazing prevention education in multiple modalities. The online training provided by Vector Solutions:

Student module

Hazing Awareness and Prevention for Students: Preventing hazing starts long before you recognize it at the moment. It's how you communicate, how you engage and work with others, and how you care for and create meaning with others in your community. This course provides students with essential communication and leadership skills that help prevent hazing while building the meaningful connections and community belonging that college should offer. Topics include: identifying the key components in the definition of hazing; recognizing who is involved in hazing, such as victims and perpetrators, and why they exhibit certain behaviors; recognizing signs and examples of hazing; identifying the risks associated with hazing; and identifying what you can and should do to protect yourselves and your peers from dangerous hazing behaviors.

Employee module

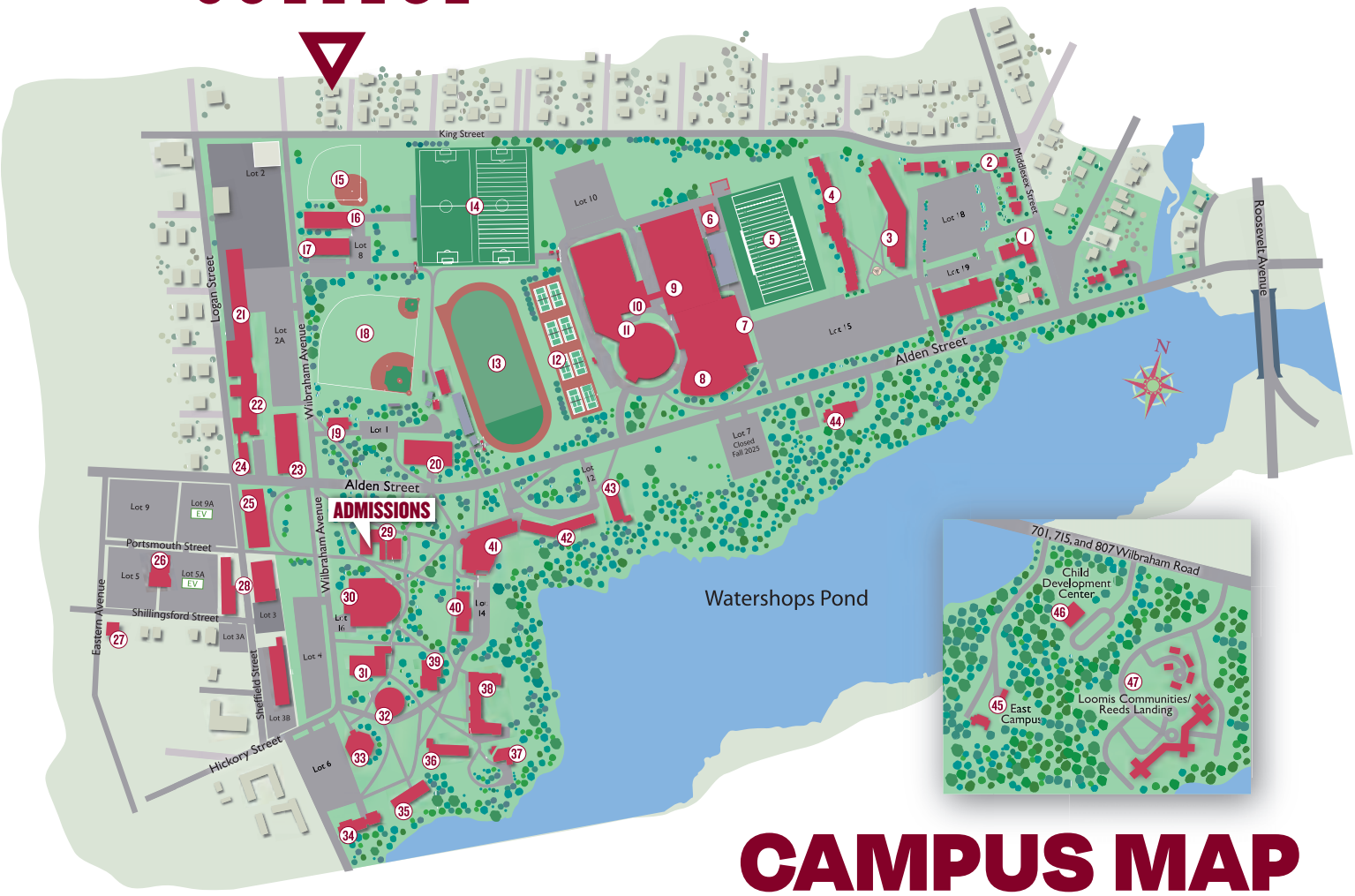
Hazing Awareness and Prevention for Faculty and Staff: Examines why hazing occurs; the health and legal risks of hazing; and employees' responsibility to recognize, address, and prevent hazing at their institutions and organizations.

As required by law, all student organizations will annually sign an attestation acknowledging that they have received a copy of the Massachusetts Hazing Statute (Sections 17, 18, and 19) and agree to comply with its provisions.

Statistics

Arrest and Referral Statistics		2025	
		Arrests	Referrals
Hazing	On Campus	0	1
	Residence Hall	0	0
	Non-Campus	0	0
	Public Property	0	0

SPRINGFIELD COLLEGE



CAMPUS MAP

1. Alumni House
2. Graduate Village
3. Senior Suites
4. Townhouses
5. Stagg Field
6. Bugbee Family Pavilion
7. Art Linkletter Natatorium
8. Wellness Center
9. Field House
10. Athletic Training/Exercise Science Facility
11. Physical Education Complex/ Blake Arena/James Naismith Court
12. Appleton Tennis Courts
13. Blake Track
14. Irv Schmid Sports Complex
15. Potter Softball Field
16. Athletic Annex
17. Towne Student Health Center
18. Archie Allen Baseball Field/ Aschermann Family Ability Field
19. Weiser Hall
20. Harold C. Smith Learning Commons
21. Blake Hall
22. Living Center
23. Locklin Hall
24. Kakley Graduate Annex
25. Brown Cooper Health Sciences Center
26. Public Safety
27. Center for Leadership and Civic Engagement
28. Facilities Management
29. Stitzer Welcome Center at Judd Gymnasia (Admissions)
30. Cheney Hall
31. Schoo-Bemis Science Center
32. Hickory Hall
33. Fuller Arts Center/Appleton Auditorium
34. International Hall
35. Reed Hall
36. Massasoit Hall
37. Power Plant
38. Alumni Hall
39. Marsh Memorial
40. Administration Building
41. Richard B. Flynn Campus Union
42. Abbey-Appleton Hall
43. Lakeside Hall
44. President's Residence
45. East Campus
46. Child Development Center
47. Loomis Communities/Reeds Landing

May 2026

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springfield.edu